



Government of Pakistan
Ministry of Interior
NATIONAL DATABASE AND REGISTRATION AUTHORITY
(REGIONAL HEAD OFFICE ISLAMABAD)



Requirement of Sanitary Workers

BID NOTICE

NADRA-RHO-ISB-Proc/20/2026

1. Regional Head Office NADRA Islamabad requires sealed bids from firms/companies registered with income/sales Tax Departments and is on Active Taxpayers List of the Federal Board of Revenue for provision of Sanitary worker.
2. The Bid Document having complete details may be obtained from www.ppra.gov.pk and E-PAD. Sealed technical along with financial proposals must be submitted through E-PAD by **1000 hours** on **23rd June 2026**. Bids will be opened at **1030 hours** on the same day (E-PAD) in the presence of firm's representative at NADRA RHO Islamabad Building (30-31, Mauve Area, G-10/4, Islamabad).
3. Original bid security must be submitted on or before closing date and time. Bidder can apply for specific or all Lots.
4. The successful bidder will be awarded contract initially for a period of one year which can be extended for further up to one year with mutually decided terms and conditions.
5. There are three lots i.e. Sanitary worker (Lot-1) Sanitary worker (Lot-2) and Sanitary worker (Lot-3) in this tender. Bid Security of each lot is mentioned in bidding document, which must be attached with bid in the form of Demand Draft/Pay Order in the name of **NADRA NRC Disbursement Account Islamabad**.
6. Staff would be required for the jurisdiction of NADRA RHO ISB, GB and AJK hence, interested firm must have ability to cover these areas.
7. Competent Authority reserves right to reject bids/offers as per the clause 33 of PPRA rules.

For Any query contact on below address:

Procurement Branch
Regional Head Office NADRA, Plot No. 30/31, Mauve Area, G-10/4 Islamabad
Ph. 051-9108175