

OFFICE OF THE CHAIRMAN JOINT PURCHASE COMMITTEE SESSIONS
DIVISION (EAST & WEST), ISLAMABAD.

TENDER NOTICE

The Office of the District & Sessions Judges (East & West), Islamabad invites electronic bids through e-PADS from reputed firms/suppliers registered with Income Tax and Sales Tax Departments and appearing on the Active Tax Payer List (ALT) for procurement of 10 Scanners (Canon Image Formula DR-G2140 or equivalent) for digitization of Judicial Record under Single Stage – One Envelope Procedure in accordance with PPRA Rules. Bidding documents containing detailed terms and conditions are available for registered bidders on EPADS at www.eprocure.gov.pk

Details:

- **Description:** Procurement of 10 Scanners (Canon Image Formula DR-G2140 or equivalent).
- **Procurement Method:** Single Stage – One Envelope Procedure
- **Bid Submission:** Through e-PADS along with 01 Hard Copy including all annexures.
- **Bid Submission date & Time:** 01.06.2026 till 10:30 AM
- **Bid Opening Date & Time:** 01.06.2026 at 11:00 AM
- **Delivery Period:** Within seven (07) days from the issuance of Work Order.
- **Bid Security:** Rs. 1,000,000/- in the shape of Call Deposit/Pay Order/Bank Draft. The original bid security shall be submitted to the office of the undersigned before opening of the tender.
- **Performance Guarantee:** The successful bidder shall furnish Performance Guarantee/Bank Guarantee equivalent to 10% of the total contract value in favour of the Procuring Agency within the prescribed time, which shall be released after successful completion of the supply and fulfillment of contractual obligations.

Tender documents are available free of cost through e-PADS/PPRA website.

The quantity of items may be increased or decreased subject to requirement and availability of funds.

The competent authority reserves the right to reject any or all bids in accordance with PPRA Rules. In the event of a public holiday, law and order situation, unforeseen mishap, or any technical issue in e-PADS on the scheduled date of tender opening, the tenders shall be opened on the next working day at the same time and venue, without further notice. Incomplete tenders shall not be entertained.


CHAIRMAN

JOINT PURCHASE COMMITTEE
District Judiciary (East & West)
Islamabad