

**TENDER NOTICE**  
**HIRING OF SECURITY GUARD SERVICES**

The Institute of Strategic Studies Islamabad (ISSI) invites bids from well-reputed, licensed, and experienced security firms for provision of security guard services at its premises.

**1. Procuring Agency:**

Institute of Strategic Studies Islamabad (ISSI)

**2. Procurement Title:**

Hiring of Security Guard Services

**3. Procurement Method:**

Open Competitive Bidding (Two Stage)

**4. Scope of Services:**

Provision of trained and licensed security personnel including:

- Armed Guards
- 24/7 security Services (shift-based)
- Emergency response and reporting

**5. Eligibility Criteria:**

Bidders must fulfill the following requirements:

- Registered with SECP/Registrar of Firms
- Valid license from Ministry of Interior for security services
- Registered with FBR (NTN & GST)
- Active Taxpayer List (ATL) compliant
- Minimum 3–5 years of relevant experience
- Proven track record of similar assignments

**6. Bid Security:**

Bid Security of 48000/- (Forty Eight Thousand only) in the form of Pay Order/Bank Draft in favor of “The Institute of Strategic Studies Islamabad”.

**7. Tender Documents:**

Available on PPRA e-PADS system.

**8. Submission of Bids:**

Bids must be submitted electronically through PPRA e-PADS on or before 2 June 2026 at 1100 hrs.

**9. Opening of Bids:**

Bids will be opened on the same day at 1130 hrs through PPRA e-PADS.

**10. Address:**

Institute of Strategic Studies Islamabad (ISSI)  
Ataturk Ave, F-5/2 F-5, Islamabad

ISSI reserves the right to accept or reject any or all bids as per PPRA Rules.