



GOVERNMENT OF PAKISTAN
CUSTOMS ACADEMY OF PAKISTAN
Old Custom House Building, Eduljee Dinshaw Road, Karachi.
Phone # 021-99214-932 Fax # 021-9921-4227

REQUEST FOR PROPOSAL

The Customs Academy of Pakistan, Karachi invites applications from qualified and experienced professionals through the EPADS system for the position of **Independent Consultant** for a period of **one year (extendable annually)**. The selected consultant will be responsible for reviewing, redesigning, and updating the curriculum for officials of various formations of the **Pakistan Customs Service (PCS)**; preparing case studies and instructors' guides for **Specialized Training Program (STP)** core and advanced modules; serving as Lead Instructor; conducting Training of Trainers (ToT); organizing pilot roll-out of the STP prior to full implementation; and identifying suitable trainers.

All bidding documents, terms and conditions, eligibility criteria, and detailed information are available on the website of Public Procurement Regulatory Authority (PPRA) (www.ppra.org.pk). Interested bidders may download the documents directly with key details:

- Bid submission deadline: 03.06.2026 – 03:00 pm
- Bid opening: 03.06.2026 – 03:30 pm
- Bid security: 2% of the total quoted amount (Pay Order in favour of **Directorate General of Training and Research (Customs), Karachi**)
- Contract validity: 90 days from the date of bid closing

Bidders Must Provide:

- Individual/Firm registration on EPADS with valid NTN and active tax status
- Individual/Firm profile (address, landline, email, bank details)
- Stamped and signed documents uploaded on EPADS and submitted in hard copy

Evaluation & Award Process

- Bids will be evaluated by the Procurement Evaluation Committee via EPADS.
- Non-compliant or incomplete bids will be marked non-responsive.
- The lowest or most advantageous bidder will be selected based on qualification and experience.
- After evaluation, a Letter of Intent (LOI) will be issued and the contract signed within 14 days.

Eligibility Criteria

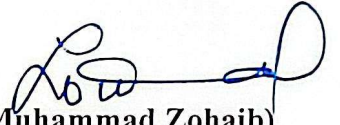
The consultant must possess a **Master's degree in Human Resource Management (HRM)** and have a **minimum of 20 years of professional experience** in the following areas:

- Curriculum Design
- Instructional Design
- Pedagogical Innovation
- Learning & Development (L&D)
- Capacity Building
- Human Resource Development
- Organizational Development
- Performance Improvement
- Strategic Planning
- Educational Program Management
- Development of case studies
- Provide guidance to the trainees for research and analysis

General conditions:

- All rates must be inclusive of all taxes
- Bid remains fixed for F.Y. 2026-27 (no escalation allowed)
- All communication and clarifications handled through EPADS
- Customs Academy reserves the right to accept/reject bids or modify quantities

The bids, prepared in accordance with instructions provided in the bidding documents, must reach the Customs Academy of Pakistan, Old Custom House, Karachi by 03rd of June 2026 before 03:00pm. The bids will be opened on the same date at 03:30pm in the presence of bidders.


(Muhammad Zohaib)
Deputy Director