

## NOTICE INVITING TENDERS

Sealed bids are invited from reputed Income Tax and Sales Tax registered printing firms / concerns for printing of approved by worthy Auditor-General of Pakistan Audit Reports under the jurisdiction of Directorate General Audit, Local Governments, the Punjab (North), Lahore for the Audit Year 2025-26 upto 30<sup>th</sup> June, 2026 detailed below as per following specifications and terms & conditions of printing:

### A-Scope of Work

Sr. No.	Name of Audit Report	AY	No. of Pages (Estimated)	No. of Reports (Estimated)	Total No. of Pages (Estimated)	Remarks
1	District Education Authority Attock	2025-26	34	495	16,830	Approved and Signed by the Auditor-General of Pakistan
2	District Education Authority Chakwal	2025-26	32	495	15,840	
3	District Education Authority Jhelum	2025-26	28	495	13,860	
4	District Education Authority Rawalpindi	2025-26	36	495	17,820	
5	District Education Authority Bhakkar	2025-26	32	495	15,840	
6	District Education Authority Khushab	2025-26	32	495	15,840	
7	District Education Authority Mianwali	2025-26	32	495	15,840	
8	District Education Authority Sargodha	2025-26	28	495	13,860	
9	District Education Authority Gujranwala	2025-26	36	495	17,820	
10	District Education Authority Gujrat	2025-26	30	495	14,850	
11	District Education Authority Hafizabad	2025-26	36	495	17,820	
12	District Education Authority M.B. Din	2025-26	34	495	16,830	
13	District Education Authority Narowal	2025-26	34	495	16,830	
14	District Education Authority Sialkot	2025-26	30	495	14,850	
15	District Education Authority Sheikhpura	2025-26	36	495	17,820	
16	District Education Authority Kasur	2025-26	34	495	16,830	
17	District Education Authority Lahore	2025-26	30	495	14,850	
18	District Education Authority Nankana Sahib	2025-26	36	495	17,820	
19	District Education Authority Okara	2025-26	32	495	15,840	
20	District Health Authority Attock	2025-26	28	495	13,860	
21	District Health Authority Chakwal	2025-26	34	495	16,830	
22	District Health Authority Jhelum	2025-26	34	495	16,830	
23	District Health Authority Rawalpindi	2025-26	26	495	12,870	
24	District Health Authority Bhakkar	2025-26	32	495	15,840	
25	District Health Authority Khushab	2025-26	30	495	14,850	
26	District Health Authority Mianwali	2025-26	32	495	15,840	
27	District Health Authority Sargodha	2025-26	32	495	15,840	
28	District Health Authority Gujranwala	2025-26	26	495	12,870	
29	District Health Authority Gujrat	2025-26	24	495	11,880	
30	District Health Authority Hafizabad	2025-26	48	495	23,760	
31	District Health Authority M.B. Din	2025-26	40	495	19,800	
32	District Health Authority Narowal	2025-26	28	495	13,860	
33	District Health Authority Sialkot	2025-26	32	495	15,840	
34	District Health Authority Sheikhpura	2025-26	32	495	15,840	
35	District Health Authority Kasur	2025-26	30	495	14,850	
36	District Health Authority Lahore	2025-26	28	495	13,860	
37	District Health Authority Nankana Sahib	2025-26	36	495	17,820	
38	District Health Authority Okara	2025-26	28	495	13,860	
39	PAR on Enrollment, Retention & Socio-economic integration of Special Children in District Lahore	2024-25	85	500	42,500	In Pipeline, printed if approved by the Auditor General of Pakistan
40	PAR on Provision of Water Supply Services MC Khushab & Joharabad	2024-25	55	500	27,500	
41	Special Audit Report on Gujranwala Waste Management Company	2024-25	208	500	104,000	
42	Special Study Report of UCs in Gujranwala & Bhakkar	2024-25	67	500	33,500	
<b>Total</b>			<b>1,637</b>	<b>20,810</b>	<b>812,390</b>	

## **B-SPECIFICATIONS**

- a) **SIZE**
  - (i) Paper size width 8" height 10.3" 80 gms offset paper
  - (ii) Composing size width 5.9" x height 8.5"
- b) **Title Page** Colour x 2 (Glazed Lamination) – 300 gm Art Card
- c) **Base** Pak Green (Dark Green both front and back), Printing Black & White
- d) Centre Pin / gum Binding (**specimen can be seen from the procuring office**).

## **C- TERMS AND CONDITIONS OF PRINTING**

- (a) Active Taxpayer / Sales Tax Registered firms can only participate in the tender competition.
- (b) Last five year printing experience should be provided with the tender documents.
- (c) List of machinery & equipment's should be provided with the tender documents.
- (d) List of staff should be provided with the tender documents.
- (e) Sample of 80 gms offset imported paper and 300 gm art card should be provided with the tender documents.
- (f) Bids should include all taxes applicable as per government rules.
- (g) Earnest money from the interested bidders in shape of CDR @ 2% of bid price should be deposited with the bids.
- (h) Performance grantee equaling 5% of the contract amount in shape of CDR / Bank Draft / unconditional bank guarantee shall be submitted by successful printer. Insurance guarantee/ cheques of third party undertaking shall not be acceptable.
- (i) Bids can be submitted on tender / bid forms upto 1<sup>st</sup> June, 2026 (11:30 am) in the office of Director General Audit, Local Governments, the Punjab (North), 2<sup>nd</sup> Floor, Audit Complex, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (j) Bids submitted after the prescribed time and date shall not be accepted.
- (k) Bids will be opened on 1<sup>st</sup> June, 2026 at 12:00 pm in the presence of all bidders or their authorized representatives in the office of Director General Audit, P&TS, 3<sup>rd</sup> Floor, Audit Complex, Syed Mouj-e-Darya Bokhari Road, Lahore.
- (l) Stipulated period of work will be 7 days for entire printing process from the date of receipt of manuscripts of the Audit Reports / work order by the bidder.
- (m) However, five (5) copies of each Audit Report would initially be required on short notice (upto 2 working days only) for Serial No. 39 to 42 on approval for signatures by the Auditor-General of Pakistan. Whereas, remaining copies would be supplied to this office within 7 days period from the date of providing manuscripts of the Audit Reports / Work order.
- (n) Substandard printing material / rough matter will not be acceptable for payment. However, the same will also be handed over to this office for necessary disposal.
- (o) In case of delay in printing work from the stipulated period of 7 days, penalty @ 2% per day or a part thereof subject to a maximum of 10% of the total amount of printing will be charged / deducted from the claim of the printer / firm awarded with the work.
- (p) Taxes will be charged as per Government Rules governing at the time of payment.
- (q) The bidders would provide an affidavit on stamp paper for non-blacklisting of firms.
- (r) The successful bidder would provide an affidavit on stamp paper for taking all suitable measures to keep all printing matter (manuscript of Audit Reports and its plates etc;) in safe custody, being classified information, till such time the same is handed over to this office alongwith requisite copies of printed Audit Reports.
- (s) No advance payment will be made.
- (t) Payment will be made on availability of funds under the relevant head of account.
- (u) Payment will be made after satisfactory report by the Audit Report section of this office.
- (v) The representative of this office may visit printing press to assess the quality of work and capability of press for the completion of printing task.
- (w) The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any

supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals.

**Note:**

- (i) Bids offered by the bidders would remain valid upto 30<sup>th</sup> June 2026.
- (ii) Audit Reports in the meaning of “Books” are exempted from Sales Tax vide Revenue Division (FBR), Sales Tax Wing, Islamabad letter No.1/68-SST/99, dated 21<sup>st</sup> April, 1999 (Refer serial No.21 of 6<sup>th</sup> Schedule to the Sales Tax Act, 1990).

This issues with the approval of Director General.

**Audit Officer (Budget)**