



BAHRIA UNIVERSITY ISLAMABAD
Discovering Knowledge

REQUEST FOR PROPOSALS

No. FBU/516/Auditors

Dated: 14 April 2026

REQUEST FOR PROPOSALS FOR APPOINTMENT OF STATUTORY AUDITORS FOR THREE YEARS (2027 TO 2029) FOR BAHRIA UNIVERSITY HEAD OFFICE AND CAMPUSES (ISLAMABAD, LAHORE & KARACHI)

1. Bahria University Head Office Islamabad are invites **sealed bids** request for Proposal (RFP) **on E-Pads only** to hire/appoint the services of Chartered Accountant Firm as External Auditors for the period of three Financial years (01 Jul 2026 till 30 Jun 2029). The professional services are required for audit of following: - Books of accounts of Bahria University Head Office and its Constituent Units at Islamabad, Karachi and Lahore.

a. The firm must have valid offices at Islamabad, Karachi & Lahore, Preference will be given to the firm(s) having well auditing experience of university accounts.

2. The firm who meets the following criteria may apply:

- a. The firm must be 'A' or 'B' ranking as per State Bank of Pakistan.
- b. The firm must have affiliation with one of the global audit firms.
- c. Satisfactory QCR Rating of ICAP.
- d. NTN Certificate.

3. Interested firms may get RFP documents containing detailed requirements against tender fee payment of **Rs 5,000/- (Five Thousand) (non-refundable)** from DD (F&A) Office, Room No. 024, Ground Floor Quaid Block, Bahria University Head Office, Islamabad or **can download from E-Pads till 04 May 2026**.

4. Single stage Two envelopes procedure shall apply. **Hard copy of uploaded documents and bid security Rs100,000** (in original) should reach Finance Dte (Audit Officer Room No. 024) by **1030 hrs on/ or before 04 May 2026**. Technical Proposal will be opened by the Technical Committee on same day at **1100 hrs** in presence of the bidders/ Rep who may choose to be present. Date of opening of financial proposal of technically qualified firms will be intimated later on through letter/ phone. A pre-bid meeting will be held in Treasurer Office in BU Head Office on **28 April 2026 at 1100 hrs** to clarify any technical queries, if any. The University has the right to reject all or any Proposal prior acceptance by invoking Rule 33 of PPRA Rules. The firms are requested to give their best and final prices inclusive of all applicable taxes & others allied expenses i.e T/A D/A, out of pocket expenses & etc. For any information, please contact **Mr. Mirza M. Aziz Hayat DD (F&A)** for queries, Technical/ User requirements etc on **051-9260002 Ext 1226/1314**.

Treasurer
(President Technical/ Selection Committee)
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