

To: PPRA
Federal Bank for Co-operative
Building 1st Floor, Near SBP
Sector G-5/2, Islamabad

Info: EME Dte
LS Branch, GHQ
Rawalpindi
HQ Rwp Log Area (EME Br)
32 EME Bn

Subj: Uploading of Tender Notice Inquiry Number – 02 / 2025-26 (Misc Spares) on PPRA Website

Read Para 3 (c, i) & 8 (a, b, g) carefully

1. 606 Regl Wksp EME Gilgit intends to purchase the items as mentioned in Anx 'A' to this letter. Requirement details are given as per Excel Worksheets attached to this letter.

TERMS AND CONDITIONS OF THE TENDER

2. **Rates**

- a. CST will remain valid till 30 Jun 2027 (Bid Validity).
- b. Quoted rates must separately mention rate and tax including all the Government taxes i.e. GST, INCOME TAX, CUSTOM DUTY AND OTHERS
- c. Rates will be quoted for brand new stores in required Country of Origin.
- d. Rates will be quoted in Pak Rupees only.
- e. Rates of items available in previous CSTs will automatically be treated as cancelled in those CSTs.

3. **Quotations**

- a. As per PPRA Rule 36 (a), Single stage – one envelope procedure will be followed.
- b. Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any) IT-02/ 2025-26”.

- c. No column should be left blank in quotation, however, NQ should be written in the rate column for items not being quoted. Quoted / Not quoted list must be attached with technical offers.
 - d. Firms to clearly mention "TOTAL NUMBER OF ITEMS QUOTED".
 - e. Rates to be quoted on the format provided (Soft in excel format and hard copy) otherwise quotation will not be considered, especially serial number of IT be strictly followed.
 - f. Only ITD Directorate, GHQ and HIT approved brands should be quoted in indigenous category.
 - g. No quotation will be accepted through fax or any other electronic device / medium.
 - h. No quotation will be accepted after prescribed time under any circumstance.
 - i. No quotation will be accepted without firm stamp on each page.
4. Commercial Offers Must Contain Following:-
- a. Brand to be mentioned for Store of all countries of origin.
 - b. Inspection of supplies shall be carried out by Technical oversight board Gilgit.
5. **Restrictions**
- a. CUTTING OR OVERWRITING in the quotation may make it liable to rejection, therefore may be avoided.
 - b. The purchaser retains the authority to REJECT any or all the quotations as per PPRA Rules.
6. **Supply (Requirements)**. Item(s) should be exactly in accordance with part numbers, nomenclature, specifications/ samples. Purchase orders can be issued by a third party based on this IT. Items may be required to be delivered anywhere in Pakistan at the quoted rates.
7. **Tender Opening**
- a. Quotations must be dropped in the tender box (606 Regional workshop) before 1650 hours on 29 Apr 2026.
 - b. Financial Offers will be opened at 1720 hours on 29 Apr 2026.
8. **Important Notes**

- a. Pending Deliveries. Any firm having pending delivery of any Financial Years will not be allowed to participate unless deposited the equivalent CDR.
- b. False / wrong rates quoted in IT will be penalized by omitting complete rates in CST of said firm and seizure of bid security (grace leniency of only 2-3 items rates may be given subject to approval of competent authority)
- c. GHQ security wise cleared firms which are registered with this Installation or any other Defense organization can participate in this tender inquiry. However if the bidder is not registered with 606 Regl Wksp EME as per procedure in vogue, necessary registration modalities will have to be completed on priority within ten days of the invitation tender opening date.
- d. The firm has to deposit IT fee for Rs. 3000/- which the firm receives the documents at the time of submitting the quotations or send pay order with the quotations. Tender will not be entertained rejected for which IT fee not provided.
- e. The acceptance of the said items will be subject to form, fitness and functional from competent inspection authorities.
- f. Provision of copy of AGENCY AGREEMENT is necessary in order to prove that the firm is capable of providing requisite spares from its principal. Any cost required for confirmation of capability of 'Principal' will be borne by the firm. Any quotation against imported items without providing a copy of AGENCY AGREEMENT can be REJECTED.
- g. Part number, mentioned in the Tender document are standard part numbers of Pakistan Army however any change in part number / correction may be mentioned in bracket at the end of required part number alongwith documentary proof e.g. copy of part catalogue / part no revision documents etc.
- h. Qualifying firms will be issued repeat orders, throughout the validity period of this IT. Firms will be required to supply the ordered stores within the delivery period mentioned on the purchase order.
- i. That procuring agency retains the right to reject a "Bid". Any "Redressal of Grievance by Contractor" shall be submitted with 15 x days as per PPRA Rule 48.

9. **Warning**

- a. Study the specifications of item(s) of this Tender Inquiry carefully before quoting, otherwise 606 Regl WKsp EME will not be responsible.
- b. Read all clauses carefully before preparing the quotations.

- c. In case of any discrepancy against any clause(s) in quotation, the bid is liable to rejection.
- d. Quotations to be deposited duly signed / stamped on each page along with covering letter, on letter pad of the firm before time of submission mentioned.
- e. Quotation will not be accepted without soft copy (in excel format) on CD/USB.
- f. For any clarification, please contact Local Purchase Officer of 606 Regl Wksp EME during working hours at 0355-5237215 (From 08 AM to 03 PM).

* Inserted vide S.R.O No. 834(I) / 2021 dated 28 June, 2021

Capt
For Commandant
(Capt Soha Ayaz)

Anx 'A'

IT No. 02/LP/EME FY 2025-26

Ser	Make & Type
1	GENERATOR SET DIESEL ENGINE 275 KVA, 3 PHASE 50 HZ JOHN DEERE
2	EXPENDABLES ITEMS