



TENDER FOR RENT OUT OPEN SPACE FOR CAFETERIA / FOOD SERVICES

National Institute of Folk & Traditional Heritage (Lok Virsa) sealed bids from eligible and registered firms/individuals for renting of open space measuring **5,060** sq.ft. at Lok Virsa for operating a Café / Restaurant, on “as-is-where-is” and “as-is-what-is” for period of five (05) years (extendable on mutual consent of both parties) through open competitive bidding procedure (single stage-single envelope).

Scope of Work:

The detail scope of work is mentioned in bidding document. The party shall use the space only for café / food items.

Submission Requirements:

Interested companies are invited to submit pre-qualification documents for the following:

- Firms participating should submit **2 %** (of total value) bid security / earnest money in form of Pay Order / CDR /BG (refundable) in favour of Lok Virsa to be physically submitted at Lok Virsa Admin section, (FTN/NTN: **9010387**).
- The tender documents will be available on digital platform “e-PADS V.2” by Public Procurement Regulatory Authority (PPRA).
- All submissions must be made on the e-PADS system by registering for vendor/supplier portal at on <https://epads.gov.pk>. No manual bid submissions will be entertained.
- A detailed portfolio/profile of the firm / company showcasing previous experience with government sector / semi-Govt or private set-up.
- A quotation specifying the pricing of rental value.
- Contact information, including full name, address, telephone number, and email address.
- Only registered companies / individual /AOP with FBR certificates and ATL active status.
- Single stage one envelop policy shall be applied and highest bidder will be given preference.

Submission Deadline:

All submissions must be made before the closing date i.e. **06 May, 2026** before 11 am on E-PADS. The bids will be opened through e-PADS the same day at 11:30 am. Late submissions will not be considered.

Evaluation Criteria:

Detailed evaluation criteria is mentioned in tender document.

Selection Process:

After the submission deadline, the evaluation committee will review all proposals and select the most qualified company based on the evaluation criteria. The selected prequalified companies will be notified accordingly.

Additional Information:

For any inquiries or clarifications regarding this tender, please contact **051-9249208**. Lok Virsa reserves the right to accept or reject any proposal and to cancel the tender process at any time without incurring any liability as per PPRA rules.

Director (Administration)

National Institute of Folk & Traditional Heritage (Lok Virsa)
Garden Avenue, Shakarparrian, Islamabad.
Ph. No. 051-9249208