



GOVERNMENT OF PAKISTAN
MINISTRY OF INTERIOR & NARCOTICS CONTROL
NADRA HEADQUARTERS ISLAMABAD



PROCUREMENTS THROUGH FRAMEWORK AGREEMENT(S)

PREQUALIFICATION NOTICE

FOR PROCUREMENT OF PAPER REAMS

PREQUALIFICATION NOTICE NO. HQ-NADRA-PRQ-57/2026

1. National Database and Registration Authority (NADRA), Ministry of Interior, Government of Pakistan invites applications from the experienced and interested eligible applicants as prescribed in the prequalification documents i.e. the firms registered with Income Tax & Sales Tax Departments and who are Active Tax Payers List (ATL) of the FBR for the supplies of paper reams across all over Pakistan at stores of NADRA HQ and Regional Head offices for the period of 03 years in accordance with open framework agreements.
2. Prequalification Documents, containing application and detailed terms & conditions can be purchased by the bidder upon a written request on Bidder's official letter head addressed to the Head of Department (NADRA Procurement) at given address from 08:30 AM to 15:30 PM (Monday to Friday) & upon payment of a non-refundable fee of Rs.2000/-. Payment of prequalification document fee can be made through **Bank Deposit Slip in Bank HBL Account Title: NADRA Headquarters. Account # 0004600051009601**. Prequalification Documents are also available on NADRA official website for the viewing and downloading from **tenders.nadra.gov.pk** without any cost. Rupees 500/-additional (courier charges) to be deposited, by the out stationed bidders for the purpose to purchase complete set of Bidding Documents. The complete set of Bidding Document will be send via Courier Services. Request for the same must reach at least 07 working days before closing date; else any delay liability cannot be claimed.
3. All the applicants are requested to provide request for issuance of prequalification documents on company letterhead including nomination of authorized representative (Name & Designation) for presence at the time of opening.
4. Prequalification Meeting to be held on **10th April, 2026** (11:00 AM) at NADRA HQ G-5/2 Islamabad.
5. The proposals, prepared in accordance with the instructions in the prequalification documents must reach at below mentioned address on or before 11:00 hours on **20th April, 2026**. Proposals will be opened on the same day at **11:30** hours.
6. This advertisement is also available on PPRA website at www.ppra.gov.pk.
7. NADRA reserves the right to reject all the bids as per Rule 33 of PPRA 2004.

PROCUREMENT DEPARTMENT

HEADQUARTERS NADRA

SHAHRAH-E-JAMHURIAT, SECTOR G-5/2, Islamabad - 44000.

Telephone: 051-90392868