



Federal Public Service Commission

Aga Khan Road, F-5/1, Islamabad

Phone No.051-9212159

**INVITATION TO BIDS THROUGH E-PADS
“FOR PROCURMENT OF IT/MACHINERY AND EQUIPMENT”**

Federal Public Service Commission (FPSC) invites e-bids for procurement of IT/Machinery and equipment through Open Competitive Bidding (Single Stage – One Envelope Procedure) for the Project Titled “Digitalization of In-House Processes & Automation of Examination System of Federal Public Service Commission” through the E-Pak Acquisition and Disposal System (E-PADS) from firms/vendors who fulfill the eligibility criteria outlined in the bidding document.

2. E-bidding document containing detailed terms and conditions, specifications, and other requirements are available for registered bidders on E-PADS at <https://eprocure.gov.pk>, www.fpsc.gov.pk and www.ppra.gov.pk free of cost.

3. E-bids, prepared in accordance with the instructions outlined in the bidding document, along with the bid security instrument and required documents, must be submitted via E-PADS on or before **27th April, 2026 (Monday) by 10:00 am**, bids will be opened on the same day at 10:30 am. Manual financial bids shall not be accepted.

4. Scanned copies of all required documents mentioned in the eligibility criteria of bidding document must be uploaded through **E-PADS** when submitting the e-bid electronically through file uploading method (Single Stage One Envelope procedure) and one original hard copy of documents except financial bid with following original documents must also be submitted to the **office of the Director (Logistics), FPSC HQs, F-5/1, Aga Khan Road, Islamabad** before the e-bid closing time:

- i. **Bid Security Instrument:** 3% of the bid amount/total quoted value (refundable), in the form of CDR/Demand Draft/Pay Order/Banker's Cheque (Please disregard the amount reflected on E-PADS when uploading the record of bid (scanned copy of bid security instrument)).
- ii. **Affidavit:** A stamp paper of Rs.100/-duly signed, stamp of the firm and notarized stating that the firm has not been blacklisted at the time of submitting the e-bid.

5. Bidders shall have the option to submit proposals for a single item or multiple items. A pre-bid meeting for clarification of bidders' queries will be held on **16th April 2026 at 11:00 AM**. All queries raised by intending bidders will be addressed during the meeting, and the minutes of the pre-bid meeting shall be read in conjunction with these bidding documents for clarification, including any modifications or corrections made therein.

6. FPSC reserves the right to reject all bids or proposals at any time prior to acceptance, as provided under Rule 33 of the Public Procurement Rules, 2004.

PROJECT DIRECTOR