

REQUEST FOR PROPOSALS FOR HIRING OF HR CONSULTANCY FIRM

1. Bahria University invites sealed bids from reputable and experienced Human Resource consultancy firms registered in Pakistan for upgradation of existing HR Policies in light of benchmarking with best practices prevalent in higher education sector.
2. The firms meeting the following criteria may apply:
 - a. SECP-registered firms with valid NTN/ GST.
 - b. Having Relevant consultancy experience, in public & private sector, NGOs (including but not limited to higher education sector) shall be considered.
3. Interested firms may get RFP documents containing detailed requirements from DDHR office, Room No. 237, 2nd Floor Quaid Block, Bahria University Head Office, Islamabad till **30 March 2026** against fee payment of **Rs. 5,000/-** to Bahria University Operational Account **PK69ALFH5627005000706278** (non-refundable).
4. Single Stage two envelopes procedure shall apply. Sealed proposals supported by NTN Registration Certificate should reach HR Dte. Technical Proposal will be opened by the Technical Committee on **31st March 2026** at **11:30** in presence of the firms who may choose to be present. Date of opening of financial proposal of technically qualified firms will be intimated later on phone/ e-mail.
5. Bahria University reserves the right to reject all or any proposal prior acceptance by invoking Rule 33 of PPRA Rules.
6. For any information, please contact **Deputy Director HR**, at ddhrfm@bahria.edu.pk.

DIRECTORATE OF HUMAN RESOURCE

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