



GOVERNMENT OF PAKISTAN  
**NATIONAL ACCOUNTABILITY BUREAU (NAB)**  
GPO BUILDING, MAIN I.I. CHUNDRIGAR ROAD,  
KARACHI

**OUR FAITH: CORRUPTION FREE PAKISTAN**

**TENDER NOTICE**

**OUTSOURCING OF SERVICES OF OFFICE BOYS, GARDENERS, AND  
JANITORIAL STAFF**

1. National Accountability Bureau (NAB) Karachi invites sealed bids through E-PADS from reputable experienced companies / firms / business entities duly registered with Federal Board of Revenue for the provision of services of Office Boys, Gardeners and Janitorial Staff for NAB Karachi office located at **GPO Building, Main I.I. Chundrigar Road, Karachi** for one year extendable for a further 2 years subject to satisfactory performance on mutually agreed terms and conditions. The eligible service provider must have valid sales tax and income tax registrations with active ATL status, and fulfills the eligibility criteria / terms and conditions as per the bidding documents.
2. Bidding shall be carried out by Single Stage two Envelope Procedure. Further, any bids not submitted through E-PADS ([www.eprocure.gov.pk](http://www.eprocure.gov.pk)) shall stand rejected as per S.R.O No. 296(1)/2023. The S.R.O available at PPRA's website ([www.ppra.org.pk/doc/epronotif.pdf](http://www.ppra.org.pk/doc/epronotif.pdf)).
3. The Bidder must submit the bid security both physically and online before the deadline as per rule 25 of PPRA, amounting to **Rs.500,000/-** in the shape of Bank Draft / Pay Order in favour of Additional Director (Admn), NAB (Karachi).
4. Bids shall be valid for 90 days. In case of unsuccessful tenders, Earnest Money (Bid Security) will be released/returned within a fortnight and in case of successful bidder the same shall be released on furnishing of performance security equivalent to 10% of the total amount of contract in shape of Bank Guarantee.
5. A certificate to the effect that the Bidder has never been blacklisted by any Ministry / Division / Department / Government Organization should accompany with the Bid.
6. Interested companies / firms / business entities should apply through EPADS with subject "**Tender for Outsourcing of Services of Office Boys, Gardeners and Janitorial Staff**" till **04<sup>th</sup> March 2026** at 11:00 am. The Technical Proposals will be opened on the same day at 11:30 A.M in the presence of the bidders/representatives.
7. Procuring agency reserves the rights to reject all bids, in terms of Rule- 33 of PPRA Rules 2004. In case public holiday is announced on bid submission & opening date, the same shall be held on the next working day.
8. This Tender Notice is available on PPRA / EPADS website ([www.ppra.gov.pk](http://www.ppra.gov.pk)) and NAB website ([www.nab.gov.pk](http://www.nab.gov.pk)).

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