

F. No.2-2/2021/Admin/Proc. (Stationary)/NIPA-ISB
GOVERNMENT OF PAKISTAN
NATIONAL INSTITUTE OF PUBLIC ADMINISTRATION (NIPA), ISLAMABAD
REQUEST FOR PROPOSAL

Electronic bids are invited from firms/suppliers/vendors/companies registered with relevant Government agency and FBR (Sales Tax / Income Tax Departments) and having their own offices / manpower / expertise for the procurement of various services required during the Financial Year 2025-26 and 2026-27

Procuring Agency	National Institute of Public Administration (NIPA), Islamabad Government of Pakistan, Islamabad.
Procurement Method:	Single Stage – One Envelope
Annual Procurements:	Outsourcing of security services, essential IT Services (Web Master + Network Administrator), Janitorial, Gardening, and Aya for Day Care Center and Transport Services.
Closing Time, Date & Place:	The tender must be submitted on E-PADs and can also be dropped at reception of NIPA, Campus by 11:30 AM on 19th February, 2026 , National Institute of Public Administration (NIPA), Islamabad, Chak Shahzad, Park Road, Islamabad.
Opening of Bids:	12:30 PM on 19th February, 2026 , in the Committee Room of NIPA, Islamabad.

2. Bid Security as specified in the Bidding Documents in shape of Bank Draft/Pay Order (refundable for unsuccessful bidders) in favour of National Institute of Public Administration (NIPA), Islamabad, must be attached with each bid separately.
3. NIPA invites the submission of proposals/bidding documents online through the e-Pak Acquisition and Disposal System (EPADS) portal of PPRA in a single-stage, one envelope procedure. Applications other than those submitted through EPADS will not be considered or entertained.
4. The electronic bids must be submitted by using EPADS on or before **19th February, 2026**, till 11:30 AM. (closing time). Electronic Bids (Technical Proposal) will be opened by the Purchase Committee using EPADS on the same day i.e. **19th February, 2026**, at 12:30 PM. at Committee Room of NIPA, Islamabad.
5. All Government Rates /Taxes/charges/duties shall be applicable at the time of supply of services/ work order in the quoted rates.
6. The detailed Terms & Conditions and detail of services can be downloaded from the National Institute of Public Administration (NIPA), Islamabad website (www.nspp.gov.pk) and the PPRA website (www.ppra.org.pk).
7. Contract will be awarded to the successful bidder who is eligible as per eligibility criteria, comply the Terms & Conditions of bidding documents, having Most Advantageous Bid (Technically qualified and having lowest evaluated cost).


Deputy Director (A&F)
National Institute of Public
Administration (NIPA),
Islamabad