

Invitation for Bids

Headquarters Military Lands and Cantonments Department, being a Procuring entity, invites sealed bids as per Single Stage Two Envelopes procedure under Rule 36 (b) of PPRA Rules, 2004 from companies/firms duly registered with Govt of Pakistan (FBR, Sales Tax Deptt) for the purchase of following equipment as per specifications mentioned:-

Sr	Type	Qty	Minimum Specifications
1	OMR SCANNER (Model E 1040)	02 No.	<ul style="list-style-type: none"> • Scanning Speed: up to 40 ppm/80 ipm (mono/color) • ADF: 80 Sheets capacity • Daily Duty Cycle: up to 5000 pages per day • Optical Resolution: 600 dpi • Maximum Documents Size 216mmx 3000 mm • Interface: USB 3.2 Gen 1x1 (compatible with USB 2.0) • Dimensions: 312 mm (w) x 204 mm (D) x 182.5 mm(H) • Wight: 3.3 kg (7.2 lbs) • Image Enhancement: Features perfect page technology and dual illumination for high quality for high quality, clear scans. • Smart Touch Technology: Enables one touch scanning for up to 9 different pre-configuration jobs. • Documents Protection: Features Intelligent Documents Protection and ultrasonic multi-feed detection to prevent jams. • Versatile Handling: Scans IDs, Passports, embossed cards, and long documents. • Output Formats: Supports PDF, JPEG, BMP, TIFF, Searchable PDF and more. • Compatibility: Windows (10/11, server2019/2022) and Linux (Ubuntu 18.04/20.04) • Optional Accessories: Can be paired with a flatbed accessory for fragile or bound documents. • Warranty: 3 Year Advanced Unit Replacement. • Scanner Capabilities: <ul style="list-style-type: none"> • PMR/OCR Excellent for OMR, as well as barcode recognition. • Color/Grey Scale Depth 24-bit color depth and 8-bit grayscale.
2	OMR SOFTWARE (VERIFICARE) (Model E 1040)	01 No.	-

Terms and conditions:

1. The detailed instructions have been defined in the bidding documents. The conditions illustrated in the bidding documents (along with TORs) must be fulfilled. Bidding documents (containing TORs evaluation criteria) are available on EPAD.
2. The complete tendering process shall be carried out through EPAD (<https://eprocure.gov.pk>) and submission of bids (hard form).
3. Interested bidders are requested to register themselves on the EPADS <https://eprocure.gov.pk/#/supplier/registration> and submit their tender documents at EPAD as well as manually at the office of the procuring agency.
4. For registration and guidance/training on EPADS, you may contact EPADS UAN: 051-111-137-237

5. The Bid Security for the Bid is Rs. 50000/- in the form of Call Deposit/Bank Draft (refundable) drawn in favor of "HQ Military Lands & Cantonments" (FTN/NTN: 9010606-7) scanned copy of which is required to be uploaded through EPADS and hard copy must be submitted physically along with hard-copy of sealed technical bid envelope on the closing date of the tender to HQ Military Lands & Cantonments, Rawalpindi on the given address. (in accordance with Rule 25 of PPRA Rules, 2004).
6. Bids /proposals (Technical and Financial) prepared in accordance with Rule 36 (b) of the PPRA, Rules must be uploaded on EPAD as well reach office of Director General Military Lands and Cantonments Department, Rawalpindi on or before **04-03-2026** (closing date) till 1100 hour. The proposals will be opened on the same day at 1230 hours in the presence of the bidders or their representatives who may choose to be present under Rule 28 (2) of the PPRA Rules, 2004.
7. The companies are required to submit their bids in separate sealed envelopes i.e. one envelope containing "Technical Proposal" clearly marked as "Technical Bid" while the second containing financial proposal/ bid clearly marked as "Financial Bid", both Technical and Financial Proposal will be placed in a single envelope duly sealed.
8. Bidder/company blacklisted by Director General Military Lands and Cantonments Department Rawalpindi or involved in litigation or found to be indulged in corrupt and fraudulent practices will be considered non-responsive by the procuring agency. Bidder must provide "Manufacturer Authorization Letter (MAL)".
9. Initially, only the Technical Bids will be opened. They will be evaluated in accordance with laid down conditions of advertisement as well TORs.
10. The Financial Bids/Proposals of only technically responsive qualified bidders will be opened after evaluation of technical bids in presence of bidders/their representatives (who may choose to attend) in the office of Director General Military Lands and Cantonments Department, Rawalpindi on date and time to be notified later; whereas the Financial Bids of technically non-responsive bidders shall be returned to them unopened.
11. All terms & conditions including tender notice shall be binding on the successful bidder.
12. Place: Issuance, inquiry and opening shall be made from the Office of Director General Military Lands and Cantonments Department Rawalpindi Phone: 051-9274711 & Email: hqmlcrwp@gmail.com.
13. The advertisement is also available on PPRA website at www.ppra.org.pk, EPAD (<https://eprocure.gov.pk>) And procuring agency's website (www.mlc.gov.pk)
14. Any proposal received in contravention of enabling provisions of PPRA Rules, 2004 will be declared non-responsive by the procuring agency.
15. The procuring agency reserves the right to accept or reject any proposal on technical / administrative grounds under Rule 33 (1) of PPRA Rules, 2004 (as amended up to date)
16. Grievances if any, may be submitted to this HQ before three days of the closing date i.e 04-03-2026.
17. The procuring agency reserves the right to cancel the Invitation proceedings without assigning any reason at any time.

Contact Person and Submission



Assistant Director General - HR
HQ Military Lands & Cantonments,
Murree Road, Saddar Rawalpindi, Tel: 051-9274711