



**GOVERNMENT OF PAKISTAN**  
**Ministry of Federal Education and Professional Training**  
**National Commission for Human Development**  
**14th & 15th Floor Shaheed-e- Millat Secretariat, Islamabad**

(Bid No. IFB/NCHD/Proc/04/2025)

**Procurement of Stationary Items and Toners for National Commission for Human Development for FY 2025-26**

**Invitation to Bids**

1. The National Commission for Human Development (NCHD) invites sealed bids electronically from well reputed Firms/Vendors/Suppliers registered with Income Tax and Sales Tax Departments with Active Tax Payer Status of Federal Board of Revenue (FBR) through **single stage - two envelope procedure** in terms of Rule 36(b) of PPRA Rules, 2004 for the Procurement of Stationary Items and Toners for National Commission for Human Development FY 2025-26. The bidders are required to apply/participate through EPADS (PPRA).
2. All bids must be accompanied by a Bid Security as mentioned in the Bidding Documents (Re-fundable) in shape of **Bank Draft/CDR** an amount of **PKR 120,000/-** (Rupees One Hundred and Twenty Thousand only) in the Name of National Commission for Human Development (NCHD). The bidders shall submit scanned copy of Bid Security on EPADS and Original Bank Draft/CDR along with hard copy of electronically submitted sealed bid, will be submitted to the Administration Department, NCHD, 14<sup>th</sup> Floor, Shaheed-e-Millat Secretariat, Islamabad. **The provision of samples for all items listed in Schedule of Specifications Section V of Tender document is mandatory on or before closure of bid submission date.**
3. Tender Notice is available at EPADS, NCHD's and PPRA's website. Bidding Documents can be collected from the address mentioned below before close of office hours or can be downloaded from the website of NCHD ([www.nchd.org.pk](http://www.nchd.org.pk)) & EPADS.
4. The bids must be submitted through EPADS on or before 1100 Hours Monday, February 16, 2026. The bids will be opened on the same date at 1130 Hours on [www.eprocure.gov.pk](http://www.eprocure.gov.pk) in the presence of bidders'/ their representatives who choose to attend at below given address.
5. NCHD will not entertain any bid, not submitted through EPADS.

**Waseem Ahmed**  
**Director Administration**  
National Commission for Human Development (NCHD)  
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