



MILITARY LANDS & CANTONMENTS DEPT
RAWALPINDI CANTONMENT BOARD

The Mall, Rawalpindi Cantt

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Notice Inviting E-Bidding Single Stage Two Envelop
Through E-PADS

The Rawalpindi Cantonment Board (RCB), being the procuring entity, invites E-Bids from well-reputed, experienced, and duly registered Firms/Companies possessing valid NTN and STRN numbers. Bidders must be registered as vendors on the E-PADS portal. E-Bids are invited for award of contract for hiring of armed security guards on a monthly salary basis to provide security at various government buildings under the jurisdiction of the Rawalpindi Cantonment Board.

Sr No.	Description	Requirement	Estimated Cost in million Rs	02% Earnest Money in Rs.	EPAD No.
1.	Hiring of Armed Security Guards (category as defined in bidding documents)	40 Nos. (may be increased as per requirement)	20.00	400000/-	F-26011667807

TERMS & CONDITIONS

01. Bidding documents shall be available on PPRA, E-PADS portal only. Hard copy shall not be issued.
02. Only firms/companies registered with PPRA on the E-PADS portal as vendors are eligible through online E-Bidding. Bidders must complete and authenticate their complete E-bids (**by uploading PDF File**) before opening date of bids and it must be submitted online through e-Procurement System (EPADS) website <https://eprocure.gov.pk> in accordance with Rule 36(b) of Public Procurement Rules 2004 and terms & condition defined in the bidding documents.
03. The method of procurement shall be **Single Stage Two Envelop** procedure. Firms/companies shall submit **Technical and Financial proposals** separately. Initially, only the technical bids shall be opened and evaluated as per the criteria provided in the bidding documents. Financial bids of only technically qualified bidders shall be opened. The date and time for opening of financial bids shall be communicated later.
04. Bids must be uploaded on the E-PADS portal on or before 11-02-2026 at 1100 hours. Technical bids shall be opened on the same day at 1230 hours in the presence of the bidders or their authorized representatives.
05. Prospective bidders must submit Bid Security/Earnest Money @ 2% of the annual bid amount in the form of CDR in favour of the Cantonment Executive Officer, Rawalpindi Cantonment Board, issued from any scheduled bank. A scanned copy of the CDR must be uploaded on E-

PADS, while the original must be submitted three (03) days prior to bid opening. The CDR is refundable after acceptance of the lowest evaluated bid.

06. The successful bidder shall deposit 5% of the contract amount as a Security Deposit, which shall remain with the Board until completion of the contract. The Security Deposit may be forfeited in case of failure to comply with any contractual conditions, without prejudice to other legal remedies available to the Board.
07. The contract will remain valid up to 30 June 2026, extendable for a further period of one (01) year, subject to satisfactory performance, mutually agreed terms, and approval of the Cantonment Board.
08. All bidders shall upload their Technical and Financial bids separately on E-PADS. Firm/company details and monthly rates must be provided as required in the respective bid documents. Financial bids of only technically qualified bidders shall be opened.
09. The Grievance Redressal Committee (GRC) constituted under Rule 48 of PPRA Rules, 2004 is available on E-PADS at www.eprocure.gov.pk and www.ppra.org.pk.
10. The successful bidder shall sign a formal Agreement with the procuring agency. All terms and conditions of the bidding documents and tender notice shall be binding.
11. Firms/Companies that are blacklisted, involved in litigation, or found engaged in corrupt/fraudulent practices shall be declared non-responsive.
12. In case of any gazetted or occasional holiday, bids shall be opened on the next working day.
13. Firms providing false, misleading, or unsubstantiated information shall be liable to legal action and disqualification.
14. The contractor shall be responsible for payment of Income Tax and all applicable government taxes under prevailing laws.
15. The Cantonment Board reserves the right to verify the quoted rates and availability of required security guards from the concerned bidder to confirm feasibility and compliance.
16. Additional information regarding the work may be obtained from the office of the Rawalpindi Cantonment Board during working hours.
17. The Cantonment Board/the Cantonment Executive Officer reserves the right to reject any or all bids at any stage prior to acceptance, in accordance with Rule 33(1) of the PPRA Rules, 2004.


Cantonment Executive Officer
Rawalpindi Cantt