



**DIRECTORATE GENERAL AUDIT
FEDERAL GOVERNMENT
Federal Audit Complex, 17 Mauve Area,
G-8/1, Islamabad**

No. DGA/Admn-II/Tender FY2025-26/2344

Dated: 28.01.2026

TENDER NOTICE

Directorate General of Audit (FG) invites E-Bids from reputable experienced firms registered with PPRA on EPADS for purchase of **Office Stationery, Computer Stationery and other miscellaneous items** as per specifications given in the tender documents through EPADS only.

TERMS AND CONDITIONS

- i. The procurement will be made on single stage two envelope procedure.
- ii. Interested firms/dealers having GST/NTN number and on Active Taxpayers List of FBR may quote the prices of items supply on E-PADS/PPRA website.
- iii. Tender documents containing Evaluation criteria and list of items required as well as terms and conditions of supply can be downloaded free of cost from E-PADS/PPRA website.
- iv. Interested firms/dealers must provide following information/documents with their bids
 - a. Previous registration with any Govt, organization.
 - b. Business/Office address, telephone and fax numbers.
 - c. Attested copy of Certificate of Income Tax & Sales Tax registration.
 - d. Certificate or undertaking/affidavit of not being blacklisted, during last three years.
- v. Each bid accompanied by earnest money in the shape of pay order/demand Draft of Rs. 60,000/- (Rupees: Sixty Thousand Only) in favour of DDO Directorate General Audit (Federal Government), Islamabad which shall be submitted to the undersigned, in original before the bid closing time. Copy of the pay order/demand draft shall be scanned and made part of proposal to be submitted electronically
- vi. The bids must be uploaded latest by February 16, 2025 at 10:30 AM, which shall be opened through EPADS on the same day at 11:00 AM in presence of representative of the bidders/firms who may wish to present.
- vii. Suppliers may quote for one or all the items listed in the tender documents. Prices of items must be mentioned in given format. Contract (s) would be awarded item-wise to the lowest bidder(s).
- viii. This office reserves the right to accept/reject any bid as per PPRA Rule 33.


[Abdul Raqeeb Satti]
Audit Officer (Admn)