



PRE-QUALIFICATION NOTICE



Lok Virsa is seeking experienced and well established firms / companies to submit their pre-qualification for providing services and work through framework agreement for 01 year at Lok Virsa premises and its entities.

Scope of Work:

The selected company shall be responsible for:

Providing requisite works and services to Lok Virsa premises and its entities.

Submission Requirements:

Interested companies are invited to submit pre-qualification documents for the following:

- Performance Security before the award of contract by successful pre-qualified firms of **RS 50,000/-** in form of Pay Order/Demand Draft /BG (refundable) in favour of Lok Virsa to be physically submitted at Lok Virsa Admin section, **(FTN/NTN: 9010387)**.
- The tender documents will be available on digital platform "e-PADS" by Public Procurement Regulatory Authority (PPRA).
- All submissions must be made on the e-PADS system by registering for vendor/supplier portal at on <https://eprocure.gov.pk>. No manual bid submissions will be entertained.
- A detailed portfolio/profile of the firm / company showcasing previous experience with government sector / semi-Govt or private set-up.
- A quotation specifying the pricing of works and services.
- Contact information, including full name, address, telephone number, and email address.
- Only registered companies with FBR certificates and ATL active status.
- Single stage one envelop policy shall be applied for opening pre-qualification bids.

Submission Deadline:

All submissions must be made before the closing date i.e. **16th February, 2026** before **11 am** on E-PADS. The bids will be opened through E-PADS the same day at **11:30 am**. Late submissions will not be considered.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- Quality and creativity of previous work mentioned in the portfolio.
- Experience of the company.
- All kind of relevant certificates/documents
- Expert man power / personnel in relevant field.

Selection Process:

After the submission deadline, the evaluation committee will review all proposals and select the most qualified company based on the evaluation criteria. The selected company will be notified accordingly.

Additional Information:

For any inquiries or clarifications regarding this tender, please contact **051-9249208**. Lok Virsa reserves the right to accept or reject any proposal and to cancel the tender process at any time without incurring any liability as per PPRA rules.

Administration Section

National Institute of Folk & Traditional Heritage

(Lok Virsa) Garden Avenue, Shakarparrian,

Islamabad.

PID(I)6142/25

Ph. No. 051-9249208

