



FEDERAL BOARD OF REVENUE Procurement Notice (PN)

REQUEST FOR BIDS

HIRING OF PUBLIC RELATIONS AND COMMUNICATION FIRM

1. The Federal Board of Revenue (FBR) has reserved Funds for the procurement planned for FY 2026-27. The Federal Board of Revenue intends to apply part of the proceeds of this Fund to cover eligible payments under the contract for the "**Hiring of Public Relations and Communication Firm**".
2. The Federal Board of Revenue Invites Bids from eligible Bidders registered on EPADS for provision of Non-Consultancy Services titled Hiring of Public Relations and Communication Firm as per the Scope of Work defined in this RFB.
3. **Single Stage - Two Envelope** Bidding Procedure of Principal Method of Procurement (i.e. Open Competitive Bidding) will be used by adopting **Quality and Cost Based (QCBS)** Technique for the subject procurement, in line with the Public Procurement Rules, 2004 and any Regulations, and Instructions issued by the Authority (from time to time).
4. All Bids must be accompanied by a Bid Security amounting to **PKR 1,000,000/-** in the shape of Cheque / Bank Draft and pay order or Bid Securing Declaration on the prescribed format.
5. E-Bidding documents, containing detailed terms & conditions, specifications and requirements etc. are available on E-Pak Acquisition & Disposal System (EPADS) at (www.eprocure.gov.pk).
6. A pre-bid meeting will be held on **3rd August, 2026** at 11:00AM in room 358, 3rd h Floor, FBR (HQ), G 5/2, Constitution Avenue, Islamabad. The bidders who wish to join the pre-bid meeting virtually can join by using the link [<https://zoom.us/j/98043082356?pwd=vSWgICirePij4lMUhqvQO7ojFAQEjx.1> Meeting chat link <https://zoom.us/jc/98043082356> Meeting ID: 980 4308 2356 Passcode: 496104].
7. The e-bids, prepared in accordance with the instructions in the e-Bidding documents, must be submitted through EPADS on or before 11:00AM by **17th August 2026**. E-bids will be opened on the same day at 11:30AM. Manual submission of Bids as required in the Bid Data Sheet must be followed.
8. In terms of Rules 48 of Public Procurement Rules, 2004 Grievance Redressal Committee (GRC) is notified for the subject procurement and notification copy is available on the procuring agency's website (www.fbr.gov.pk/tenders).

Farrukh Amir Sial Secretary
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