

**GOVERNMENT OF PAKISTAN
ESTATE OFFICE MANAGEMENT
ISLAMABAD**

OPEN AUCTION NOTICE FOR LEASING OF SHOP

The general public is hereby informed that the Estate Office Islamabad, Ministry of Housing & Works, Government of Pakistan, invites applications from interested individuals for participation in the Open Auction for leasing of the one (01) commercial shop under the Shop Rental Auction Policy, 2017 (as amended in 2023).

The shop will be leased initially for a period of three (03) years on a monthly rental basis through open auction to be held under the supervision of the Auction Committee.

Date of Auction: 31st August, 2026

Time: 11:00 AM

Venue: Office of the **Assistant Comptroller**, Estate Office
9th Floor, Shaheed-e-Millat, Secretariat, Islamabad.

All participants shall deposit Rs.78,000/- (Rupees Seventy Eight Thousand only) as Earnest Money/Token Money in the shape of a Pay Order or Demand Draft in favor of "Drawing & Disbursing Officer, Estate Office Islamabad", payable at Islamabad.

The Earnest Money shall be:

- Refunded to unsuccessful bidders.
- Adjusted against the successful bidder's dues.

Employees of Estate Office Islamabad and Government contractors are **not eligible** to participate in the auction.

List of Shops

One (01) shop measuring 10.2 feet × 15.6 feet, with a front width of 4 feet, is lying vacant in the said complex.

Notes

1. The Open Auction will commence at **11:00 AM on 31st August, 2026** at the Office of the **Assistant Comptroller**, Estate Office Islamabad.
2. The Competent Authority reserves the right to accept or reject any or all bids without assigning any reason.

Terms & Conditions

1. Every bidder shall submit a copy of his/her valid Computerized National Identity Card (CNIC).
2. Sealed bidding documents shall be submitted in the office of the Assistant Comptroller, Estate Office Islamabad **on or before 11:00 AM on 31st August, 2026**. Late submissions shall not be entertained.
3. The auction will be conducted on **31st August, 2026 at 11:00 AM** in the presence of the bidders or their authorized representatives.
4. The successful bidder shall deposit **one (01) year's advance rent** within **ten (10) days** from the date of approval of the auction and shall execute the Lease Agreement in accordance with the approved Terms of Reference (TORs).
5. Estate Office Islamabad shall not be responsible for any expenditure incurred by bidders in the preparation or submission of bids.
6. Detailed bidding documents, eligibility criteria, lease conditions and other relevant information may be obtained from the Office of the Deputy Director, Estate Office Islamabad during office hours (08:30 AM to 04:30 PM) upon payment of **Rs.1000/- (Non-Refundable)**.

For further information, interested persons may contact:

Assistant Comptroller
Estate Office,
9th Floor, Shaheed-E-Millat, Secretariat
Islamabad
Phone: 051-9201483