Tender Notice No. 50/2026

Neurosurgical Implants & Disposable Items
On Annual Running Rate Contract Basis

i) PAEC General Hospital Islamabad invites sealed tenders under "Single Stage – Two Envelopes Bidding" procedure from the eligible bidders / suppliers / manufacturers on F.O.R basis at PAEC General Hospital Islamabad basis as per detail mentioned below:

Sr. No.	Tender No.	Description	Last Date for submission of Bids	Tender Opening Time & Date	Tender Fee
1	50/2026	Neurosurgical Implants & Disposable Items	Up till 10:00am on 12th December 2026	10:30am on Saturday 12th December 2026	**Rs. 2,000/-**

ii) A set of tender documents along with terms and conditions for each tender can be downloaded from PPRA website: www.ppra.org.pk. An amount of Rs. 2,000/- each as Tender Fee (Non-Refundable) payable in respect of **Head LAO, PAEC General Hospital Islamabad** in the shape of "Pay Order / Demand Draft" must be submitted along with Technical Proposal.

iii) The technical specifications and prices of respective items / implants / kits will be quoted on prescribed format of Technical and Financial proposals those are available on PPRA website. In this respect, detailed "Instructions" and "Terms & Conditions" have also been uploaded along with "Tender File" of respective tender. Duly filled, signed and stamped tenders / proposals must be submitted before closing date/time. No Tender will be accepted without prescribed format.

iv) This tender advertisement can also be seen on PPRA website www.ppra.org.pk.

v) The competent authority reserves the right to reject any or all the tenders.

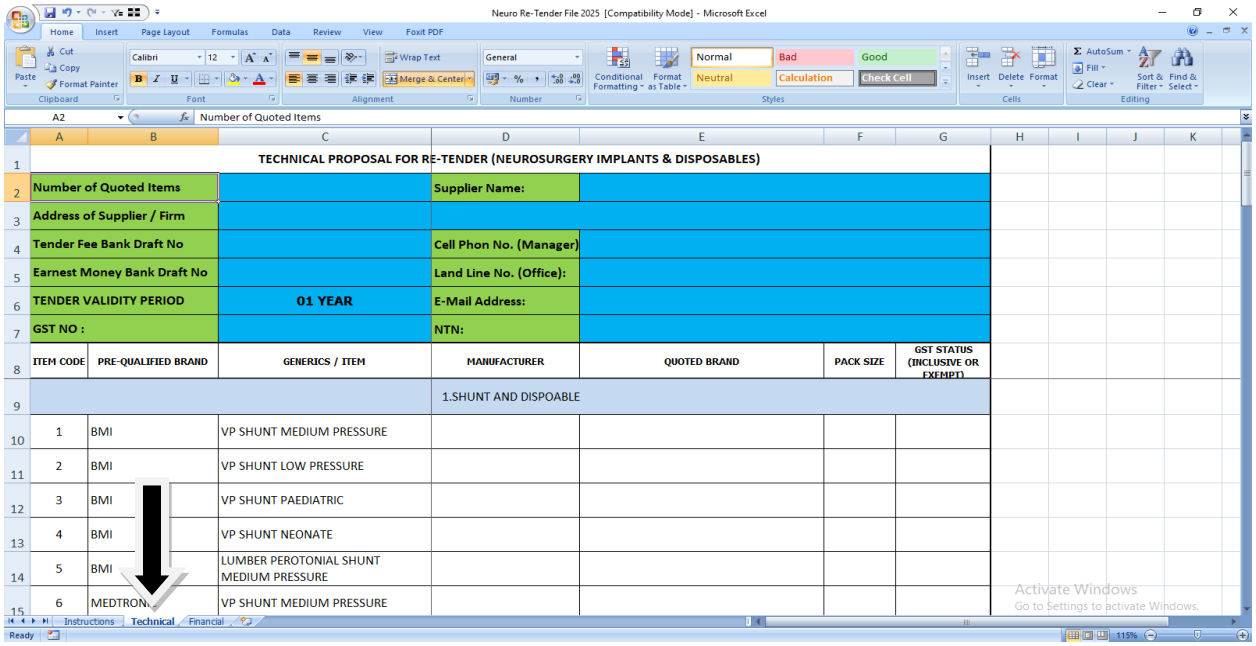
Admin Officer
PAEC General Hospital
H-11/4, Islamabad.
Phone: 051-9257171 (Ext: 289)
Email: hmis.hosp@gmail.com

INSTRUCTIONS

TO FILL UP THE TENDER DOCUMENTS

Technical worksheet

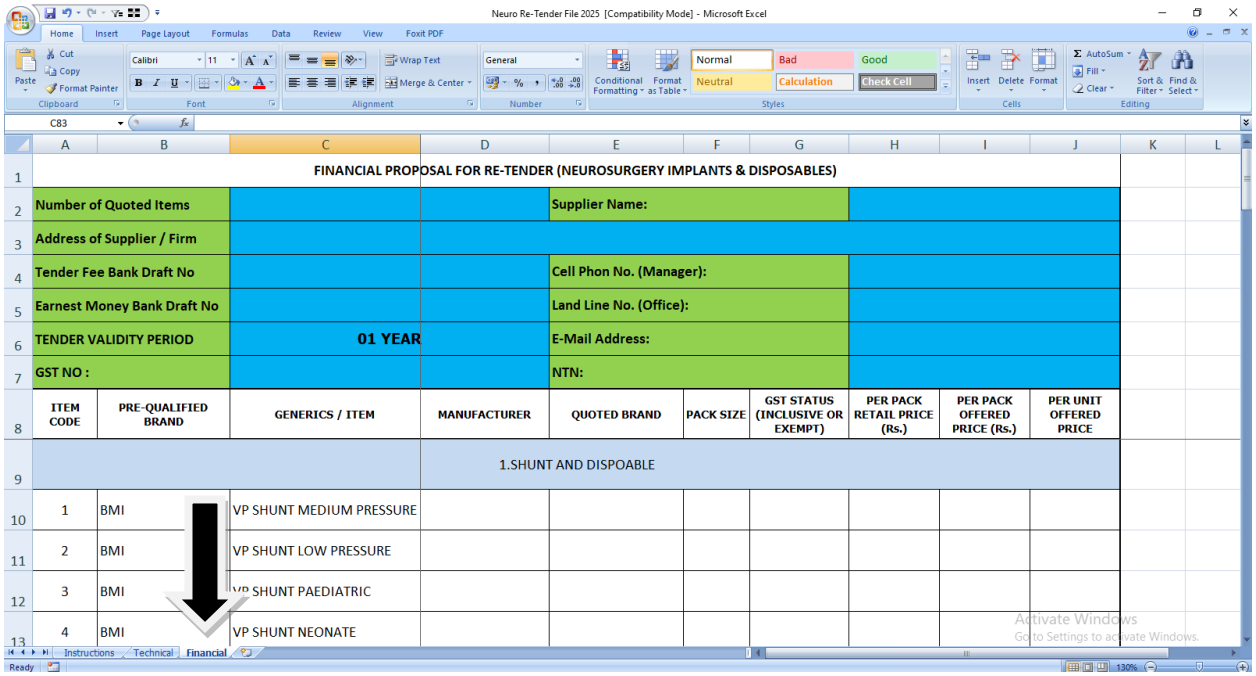
- Download file named "Neuro Tender File 2026-27" from URL: www.ppra.org.pk for quoting technical specification of "Neurosurgical Implants & Disposables".
- Open relevant file.
- Go to worksheet named "Technical" (Click on tab "Technical" near status bar) for quoting specifications as shown below:



- It is compulsory that the columns of "Manufacturer" and "Quoted Brand" must be filled with the name of specific brand where you want to quote any item. It is also emphasized that GST status must be clearly mentioned in the relevant column as **Inclusive**, **Exclusive** or **Exempt**
- Save the file when it is complete to fill up the cells of as many brands as you want to quote.
- **Please do not write anything against generics / pre-qualified brands where you are not quoting your brand, the entire row should be kept empty.**
- For each generic, quote only specified pre-qualified brand (listed items).
- Technical Proposal should not indicate any price. There will be two different files; one for Technical Proposal only and one for Financial Proposal but 1st step is to fill Technical Proposal only.
- Only the pages where you quoted your brand should be printed.
- Hard copy must be signed and stamped.
- In addition to the hard copy, a soft copy in shape of CD should also be submitted with the specified technical proposal in MS Excel format.
- The hard and soft copies must be identical otherwise the tender will be rejected. Variation in hard and soft copy will not be acceptable.
- Put duly signed / stamped print-outs and CD of "Technical" worksheet in an envelope and name it as "**Technical Proposal**" along with following documents:
    - i) Drug Sale License
    - ii) GST Certificate
    - iii) NTN Certificate / ATL Certificate
    - iv) Original Bank Draft of Earnest Money amounting to Rs. 100,000/-
    - v) Valid Authority/ Distribution letter / Agency agreement
    - vi) Original Bank Draft of Rs. 1000/- as Tender Fee (Non-refundable)
    - vii) Printouts of quoted pages of only "Technical Proposal" with stamp on each page
    - viii) CD of file Neuro Tender File 2026-27 with filled in only Technical Proposal
- Properly seal the envelope and name it as "Technical Proposal".

Financial worksheet

- Open same file again as above.
- Go to worksheet “Financial” (Click on tab “Financial” near status bar) as shown below.



- Only the pages where you quoted your brand should be printed.
- Hard copy must be signed and stamped.
- Write a CD or “Save As” the file in CD for making a soft copy of “Financial” worksheet.
- Put duly signed / stamped print-outs and CD of “Financial” worksheet in an envelope and name it as “**Financial Proposal**” along with following documents:
    - i) Printouts of quoted pages of Financial Proposal with stamp on each page
    - ii) CD of file Neuro Tender File 2026-27 with rates filled in Financial Proposal

- Put both the envelopes named “Technical Proposal” and Financial Proposal” in a large envelope and Mark it as “Tender for Neurosurgical Implants & Disposables” and then properly seal it. Submit the tender documents to the specified address: Admin Officer, PAEC General Hospital, H-11/4, Islamabad (PGHI) or directly drop it to the office of Admin Officer, PGHI.

TERMS & CONDITIONS

PAKISTAN ATOMIC ENERGY COMMISSION
GENERAL HOSPITAL H-11/4
ISLAMABAD

No. Hosp-1(1733)/26/1368 Dated: -11-2026

M/s
_____

Subject: **TENDER ENQUIRY FOR THE SUPPLY OF "NEUROSURGICAL IMPLANTS & DISPOSABLES" ON ANNUAL RUNNING RATE CONTRACT BASIS FOR YEAR 2026-27**

Dear Sir,

The following instructions may kindly be complied with while forwarding quotations for the supply of "Neurosurgical Implants & Disposables" on annual running rate contract basis for the Calendar Year 2026-27 for PAEC General Hospital, H-11/4, Islamabad.

1. The quotations should be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad**. The bidders will submit their offers using Single-Stage Two-Envelopes bidding procedure as per following details:-

   i. The bid will be comprised of a **Single Package containing Two Separate Envelopes**. Each envelope will contain separately "Technical Proposal" and the "Financial Proposal".

   ii. The separate envelopes should be marked as **"TECHNICAL PROPOSAL"** and **"FINANCIAL PROPOSAL"** inbold and legible lettersin orderto avoid confusion**.**

   iii. Initially only the envelopes marked as **"TECHNICAL PROPOSAL"** will be opened.

   iv. The envelopes marked as **"FINANCIAL PROPOSAL"** will be retained in safe custody without being opened until opening date for financial proposals.

   v. The technical proposal will be evaluated **without reference to any Price** and any proposal that do not conform to the specified requirements will be rejected.

   vi. No amendment in the Technical Proposal will be permitted during evaluation.

   vii. The Financial Proposal of the bids will be opened publicly at a specified time; date and venue announced and communicated in advance to the bidders of technically accepted bids only. The Financial proposal of the bids found non-responsive or without offered rates will be returned to the respective bidder and would be treated as cancelled.

   viii. The supplier is bound to replace the near expiry stock at least six months before expiry date of supplied items failing which may result in deduction form any outstanding bill/invoice or earnest money.

   ix. **Samples for each item must be provided** along with "**Technical Proposal**"

General terms & conditions:

2. All the **Technical Proposals and Financial Proposals** in **Separate Sealed Envelopes** clearly marked as **"TENDER OF ANNUAL RUNNING RATE CONTRACT FOR NEUROSURGICAL IMPLANTS & DISPOSABLES"** for **F.Y 2026-27** should reach the undersigned on or before the tender opening date i.e. **12-12-2026** up to **10:00am.** Technical bids of **Neurosurgical Implants & Disposables** will be opened on the same date i.e. **12-12-2026** at **10:30am** in **Conference Room, PAEC General Hospital, Sector H-11/4, Islamabad** in the presence of bidders who would have submitted their offers as per instructions/ requirements and intend to be present. In case of falling holiday on the opening date, the tenders will be opened on the next working day at the same time.

3. **No tender will be considered if:-**

   a. It is received after the time and date fixed.
   b. The tender and related documents are not signed.
   c. The offer is ambiguous.
   d. Items offered differ in descriptions / requirements / format etc. from those required.
   e. It is submitted without tender fee, earnest money or with less earnest money as a general policy.

4. **FollowingDocuments must be attached with Technical Proposal:-**

i. GST Certificate
ii. NTN Certificate
iii. Profession / Trade Tax Clearance Certificate
iv. Original Bank Draft of Earnest Money amounting to Rs. 100,000/-
v. Original Bank Draft of Tender Fee amounting to Rs. 2,000/-

5. **The offered rates will remain fix throughout the tender period** and must be valid for at least **01 Year (extendable)**. The period is extendable to cater for transition period for award of contract / award letter for the next year. The offer must be strictly according to attached specification, generics name etc.

6. **Rs. 100,000/- as Earnest money** in the form of **Pay Order/ Bank Draft,** in favor of **Head LAO, PAEC General Hospital, Islamabad** must be attached along with***"Technical Offer" in separate sealed envelope. Financial proposal should contain only offered prices rates.***

7. The supplier is required to submit a certificate that the Neurosurgical Implants & Disposables has been stored at facilities in accordance with temperature and environment as specified by the manufacturer of the relevant stores.

8. Each pack or separate loose items supplied must be stamped **For PAEC only)**.

9. The quantities to be purchased from the suppliers can be increased or decreased as per requirements of PGHI. The suppliers are to ensure timely delivery of material as specified failing to which may result in imposition of liquidated damages / late delivery (L.D) charges @ 2% per day subject to a maximum of 10% of the purchase order.

10. **Special Instructions:-**

i. No change will be allowed during the currency of contract in supplier's distribution and the supply orders will be generated in the name of same supplier / bidder quoted in the tender.

ii. Rates must be quoted in the specified format available on PPRA website (at the end of this document). Any proposal submitted without observing the instructions will be rejected.

11. Any correspondence regarding this tender must be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad** only. For any additional information contact on telephone numbers mentioned below.

12. If the bidder/supplier unconditionally accepts all "Terms & Conditions" of PGHI then participate in open tender and quote the rates in Tender.

13. The Competent Authority reserves the right to accept or reject any or all the offers.

Admin Officer
PAEC General Hospital, H-11/4, Islamabad
Phone: 051-9257171 Ext: 289
Fax: 051-9258862
Email: hmis.hosp@gmail.com