

Tender Notice No. 46/2026

Tender for the purchase of
“Dental Material, Maxillofacial Surgery and Prosthetic Items”
On Annual Running Rate Contract Basis for Financial Year 2026-27

- i) A Public Sector Organization invites sealed tenders as well as soft copies of the same for all its Tertiary Care and Secondary Care Hospitals situated in different cities of Pakistan under “Single Stage – Two Envelopes Bidding” procedure from the eligible bidders / suppliers / manufacturers for the following items on FOR basis and as required basis.

S #	Description	Last Date for submission of Bids	Tender Opening Time & Date	Tender Fee (Non-Refundable)
1	Dental Material, Maxillofacial Surgery and Prosthetic Items	Up till 10:00am on 26 th Oct 2026	10:30am on Monday 26 th Oct 2026	Rs. 2,000/-

- ii) A set of tender documents along with terms and conditions can be downloaded from PPRA website: <https://epms.ppra.org.pk>. An amount of Rs. 2,000/- in favor of **Head LAO, PAEC General Hospital, Islamabad** as Tender Fee payable in the shape of “Pay Order / Demand Draft” must be submitted along with Technical Proposal.
- iii) The technical & financial specifications and rates of respective generics and prequalified brands for these generics will be quoted by filling only specified cells of the “Tender Files” in specified format which are available on PPRA website. In this respect, detailed “Instructions” / “Terms & Conditions” have also been uploaded along with “Tender Files”. Duly filled tender / proposals in the soft copy will be submitted by writing a CD along with duly signed and stamped printouts of the same proposals before closing date. No Tender / Proposal will be accepted without prescribed format and specified file, the format of which is contained in the required proposal attached with PPRA tender documents.
- iv) This tender advertisement can also be seen on PPRA website: <https://epms.ppra.org.pk>.
- v) The competent authority reserves the right to reject any or all the tenders.

Admin Officer (Proc.)
PAEC General Hospital
Sector H-11/4, Islamabad.
Phone: 051-9257171 (Ext. 289)
Fax No. 051-9258862
E-mail: hmis.hosp@gmail.com

INSTRUCTIONS

TO FILL UP THE TENDER DOCUMENTS

Technical worksheet

- Download file named “Dental Tender File 2026-27” from URL: www.ppra.org.pk for quoting technical specification of “Dental Material”.
- Open relevant file.
- Go to worksheet named “Technical” (Click on tab “Technical” near status bar) for quoting specifications as shown below:

TECHNICAL PROPOSAL FOR OPEN TENDER (DENTAL MATERIAL, MAXILLOFACIAL SURGERY AND PROSTHETIC ITEMS)						
2	Number of Quoted Items		Supplier Name:			
3	Address of Supplier / Firm					
4	Tender Fee Bank Draft No		Cell Phon No. (Manager)			
5	Earnest Money Bank Draft No		Land Line No. (Office):			
6	TENDER VALIDITY PERIOD		F.Y 2026-27		E-Mail Address:	
7	GST NO :		NTN:			
ITEM CODE	PRE-QUALIFIED BRAND	GENERICS / ITEM	MANUFACTURER	QUOTED BRAND	PACK SIZE	GST STATUS (INCLUSIVE / EXEMPT)
1	PD Swiss	Articulating Paper Book Double Sided (PD Swiss)				
2	Non China	Autoclave Able Pouches 6" X 10"				
3	Non China	Auto Cleavable Pouches 3 1/2" X 9 1/2"				
4	Sample Required	Dental Latex Gloves (Small)				
5	Sample Required	Dental Latex Gloves (Medium)				
6	Sample Required	Dental Latex Gloves (Large)				

- It is compulsory that the columns of “Manufacturer” and “Quoted Brand” must be filled with the name of specific brand where you want to quote any item.
- Save the file when it is complete to fill up the cells of as many brands as you want to quote.
- Please do not write anything against generics / pre-qualified brands where you are not quoting your brand, the entire row should be kept empty.**
- For each generic, quote specified pre-qualified brand (listed items). Items quoted by the vendors will be considered in the CST.
- Only the pages where you quoted your brand should be printed.
- Hard copy must be signed and stamped.
- In addition to the hard copy, a soft copy in shape of CD should also be submitted with the specified technical proposal in MS Excel format.
- The hard and soft copies must be identical otherwise the tender will be rejected. Variation in hard and soft copy will not be acceptable.
- Put duly signed / stamped print-outs and CD of “Technical” worksheet in an envelope and name it as “**Technical Proposal**” along with following documents:
 - GST Certificate
 - NTN Certificate / ATL Certificate
 - Original Bank Draft of Earnest Money amounting to Rs. 100,000/-
 - Valid Authority/ Distribution letter / Agency agreement
 - Original Bank Draft of Rs. 2000/- as Tender Fee (Non-refundable)
 - Printouts of quoted pages of only “Technical Proposal” with stamp on each page
 - CD of file **Dental Tender File 2026-27** with filled in only Technical Proposal
- Properly seal the envelope and name it as “Technical Proposal”.

Financial worksheet

- Open same file again as above.
- Go to worksheet “Financial” (Click on tab “Financial” near status bar) as shown below.

The screenshot shows the 'Financial' worksheet in Microsoft Excel. The title bar indicates the file is 'Dental Tender File 2026 27.xls [Compatibility Mode] - Microsoft Excel'. The worksheet contains a form for a financial proposal with the following sections:

- Header:** FINANCIAL PROPOSAL FOR OPEN TENDER (DENTAL MATERIAL, MAXILLOFACIAL SURGERY AND PROSTHETIC ITEMS)
- Supplier Information:** Number of Quoted Items, Address of Supplier / Firm, Tender Fee Bank Draft No, Earnest Money Bank Draft No, Cell Phon No. (Manager), Land Line No. (Office), E-Mail Address, GST NO., and NTN.
- Tender Details:** TENDER VALIDITY PERIOD (F.Y 2026-27).
- Item Quotation Table:** A table with columns for Item Code, Pre-Qualified Brand, Generics / Item, Manufacturer, Quoted Brand, Pack Size, GST Status (Inc. / Exempt), Per Pack Retail Price (Rs.), Per Pack Offered Price (Rs.), and Per Unit Offered Price.

The table contains the following data:

Item Code	Pre-Qualified Brand	Generics / Item	Manufacturer	Quoted Brand	Pack Size	GST Status (Inc. / Exempt)	Per Pack Retail Price (Rs.)	Per Pack Offered Price (Rs.)	Per Unit Offered Price
1	PD Swiss	Articulating Paper Book Double Sided (PD Swiss)							
2	Non China	Autoclave Able Pouches 6" X 10"							
3	Non China	Autoclave Pouches 3 1/2" X 2"							
4	Sample Required	Dental Latex Gloves (Small)							
5	Sample Required	Dental Latex Gloves							
6	Sample Required	Dental Latex Gloves (Large)							

- Only the pages where you quoted your brand should be printed.
- Hard copy must be signed and stamped.
- Write a CD or “Save As” the file in CD for making a soft copy of “Financial” worksheet.
- Put duly signed / stamped print-outs and CD of “Financial” worksheet in an envelope and name it as “**Financial Proposal**” along with following documents:
 - Printouts of quoted pages of Financial Proposal with stamp on each page
 - CD of file **Dental Tender File 2026-27** with rates filled in Financial Proposal
- Put both the envelopes named “Technical Proposal” and Financial Proposal” in a large envelope and Mark it as “Tender for Dental Material” and then properly seal it. Submit the tender documents to the specified address: Admin Officer, PAEC General Hospital, H-11/4, Islamabad (PGHI) or directly drop it to the office of Admin Officer, PGHI.

TERMS & CONDITIONS

**PAKISTAN ATOMIC ENERGY COMMISSION
GENERAL HOSPITAL H-11/4
ISLAMABAD**

No. Hosp-1(1724)/26/1456

Dated: -10-2026

M/S _____

Subject: **TENDER ENQUIRY FOR THE SUPPLY OF “DENTAL MATERIAL, MAXILLOFACIAL SURGERY AND PROSTHETIC ITEMS” ON ANNUAL RUNNING RATE CONTRACT BASIS FOR YEAR 2026-27**

Dear Sir,

The following instructions may kindly be complied with while forwarding quotations for the supply of “**Dental Material, Maxillofacial Surgery and Prosthetic Items**” on annual running rate contract basis for the Financial Year 2026-27 for **PAEC General Hospital, H-11/4, Islamabad** and **other PAEC hospitals situated in different cities of Pakistan**.

1. The quotations should be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad**. The bidders will submit their offers using Single-Stage Two-Envelopes bidding procedure as per following details:-
 - i. The bid will be comprised of a **Single Package containing Two Separate Envelopes**. Each envelope will contain separately “Technical Proposal” and the “Financial Proposal”.
 - ii. The separate envelopes should be marked as “**TECHNICAL PROPOSAL**” and “**FINANCIAL PROPOSAL**” in bold and legible letters in order to avoid confusion.
 - iii. Initially only the envelopes marked as “**TECHNICAL PROPOSAL**” will be opened.
 - iv. The envelopes marked as “**FINANCIAL PROPOSAL**” will be retained in safe custody without being opened until opening date for financial proposals.
 - v. The technical proposal will be evaluated **without reference to any Price** and any proposal that do not conform to the specified requirements will be rejected.
 - vi. No amendment in the Technical Proposal will be permitted during evaluation.
 - vii. The Financial Proposal of the bids will be opened publicly at a specified time; date and venue announced and communicated in advance to the bidders of technically accepted bids only. The Financial proposal of the bids found non-responsive or without offered rates will be returned to the respective bidder and would be treated as cancelled.
 - viii. The supplier is bound to replace the near expiry stock at least six months before expiry date of supplied items failing which may result in deduction from any outstanding bill/invoice or earnest money.
 - ix. **Samples for each item must be provided** along with “**Technical Proposal**”

General terms & conditions:

2. All the **Technical Proposals and Financial Proposals** in **Separate Sealed Envelopes** clearly marked as “**ANNUAL RUNNING RATE CONTRACT FOR DENTAL MATERIAL, MAXILLOFACIAL SURGERY AND PROSTHETIC ITEMS**” for **Financial Year 2026-27** should reach the undersigned on or before the tender opening date i.e. **26-10-2026** up to **10:00am**. Technical bids of **Dental Material, Maxillofacial Surgery and Prosthetic Items** will be opened on the same date i.e. **26-10-2026** at **10:30am** in **Conference Room, PAEC General Hospital, Sector H-11/4, Islamabad** in the presence of bidders who would have submitted their offers as per instructions/ requirements and intend to be present. In case of falling holiday on the opening date, the tenders will be opened on the next working day at the same time.

3. No tender will be considered if:-

- a. It is received after the time and date fixed.
- b. The tender and related documents are not signed.
- c. The offer is ambiguous.
- d. Items offered differ in descriptions / requirements / format etc. from those required.
- e. It is submitted without tender fee, earnest money or with less earnest money as a general policy.

4. Following Documents must be attached with Technical Proposal:-

- i. GST Certificate
 - ii. NTN Certificate
 - iii. Profession / Trade Tax Clearance Certificate
 - iv. Original Bank Draft of Earnest Money amounting to Rs. 100,000/-
 - v. Original Bank Draft of Tender Fee amounting to Rs. 2,000/-
5. **The offered rates will remain fix throughout the tender period** and must be valid for at least **01 Year (extendable)**. The period is extendable to cater for transition period for award of contract / award letter for the next year. The offer must be strictly according to attached specification, generics name etc.
6. **Rs. 100,000/- as Earnest money** in the form of **Pay Order/ Bank Draft**, in favor of **Head LAO, PAEC General Hospital, Islamabad** must be attached along with ***“Technical Offer” in separate sealed envelope. Financial proposal should contain only offered prices rates.***
7. The supplier is required to submit a certificate that the Dental Material has been stored at facilities in accordance with temperature and environment as specified by the manufacturer of the relevant stores.
8. Each pack or separate loose items supplied must be stamped **For PAEC**.
9. Orthodontics and Prosthetic Implants will be supplied on consignment basis as per actual usage.
10. The quantities to be purchased from the suppliers can be increased or decreased as per requirements of PGHI. The suppliers are to ensure timely delivery of material as specified failing to which may result in imposition of liquidated damages / late delivery (L.D) charges @ 2% per day subject to a maximum of 10% of the purchase order.
11. **Special Instructions:-**
- i. No change will be allowed during the currency of contract in supplier's distribution and the supply orders will be generated in the name of same supplier / bidder quoted in the tender.
 - ii. **Rates must be quoted in the specified format available on PPRA website (at the end of this document). Any proposal submitted without observing the instructions will be rejected.**
12. Any correspondence regarding this tender must be addressed to **Admin Officer, PAEC General Hospital, H-11/4, Islamabad** only. For any additional information contact on telephone numbers mentioned below.
13. **If the bidder/supplier unconditionally accepts all “Terms & Conditions” of PGHI then participate in open tender and quote rates.**
14. The Competent Authority reserves the right to accept or reject any or all the offers.

Admin Officer
PAEC General Hospital, H-11/4, Islamabad
Phone: 051-9257171 Ext: 289
Fax: 051-9258862
Email: hmis.hosp@gmail.com