Phone: 34372015
Fax: 34538104

STATE LIFE
INSURANCE CORPORATION OF PAKISTAN

KARACHI EASTERN ZONE
Bungalow # 2, Block 7& 8, Maqboolabad,
Near Fine House Bus Stop, Shahrah-e-Faisal,
Karachi.

November 16, 2026

TENDER Notice
for Purchase of Furniture and Fixture for EOA's Karachi Eatern Zone
Tender No. HR&A/KEZ/MISCELLANEOUS ITEMS/001/2026/

State Life Insurance Corp. of Pakistan Karachi Eastern Zone invites bids as per Single Stage / one envelope procedure in accordance with the PPRA E-Pad Rules, for the purchase of following items from the well reputed Firms/Suppliers (as per attached Specs) who are registered with Sales Tax and National Income Tax (FBR).**Bidders can apply only via PPRA E-Pad with reference of aforementioned Tender Number**.

Date of Issue: 16/11/2026
Date of Closing: 01/12/2026 10:30 AM
Opening Date & Time: 01/12/2026 11:00 AM
(In case of public holiday the bids will be downloaded from the E-PPADS System on the next working days).

LOT#01

S. No.	Items Name	Qty Req.
1	**Executive Table:** Table size 4' x 3' made of high density laminations sheet with pvc edge banding on edges with 3 drawers (with locks) on one side as per instruction and approved color by Engineer in charge	17
2	**Revolving Chair:** Revolving Chair Cushioned (5 Legs) High Back revolving chair frame Pertal Wood seat back master foam with the Japanese Rexene with Caster Steel base.	17
3	**File Cabinet Steel / Wooden** Steel file Cabinet 4-Drawers 18 Gauge four drawers four rools and bearing imported lock with keys and complete with paint.	17
4	**Side Rack:** Side Rack size 3' x 1.5' x 30" made of high-density laminations sheet with pvc edge banding on edges with computer tray and 3 drawers (with locks) on one side as per instruction and approved color by Engineer in charge.	17
5	**Visitor Chairs.** Cushioned Visitor Chair with arms (wooden strip); Metal Frame (18 gage 1" steel pipe), Seat & Seatback bind with steel strip that can sustain human pressure made of sponge as per instruction and approved color by Engineer in charge	34

Bid Security:

S.N	Bid Security	Remarks
01	40,000/-	Attached pay order on EPADS on this Bid

TERMS AND CONDITIONS:

1. Bidders should provide the name of firm, complete postal address, Telephone No, Email Address and web address (if any).
2. Bidders are required to quote items as per above mentioned specifications only. Inferior quality/lower specifications items will not be accepted and bid of the respective supplier will be rejected.
3. Bidders are required to upload their bids on EPADS systems as per laid down PPRA procedure for single stage one-envelope method i.e technical details and financial rates in pdf along with respective bid security. The interested bidders are requested to submit bid security.
4. The proposal shall be marked as “Tender for Purchase of Furniture Items Karachi Eastern Zone". However, original bid security in shape of pay order must be submitted at the address given in tender notice before closing date and time else tender will be rejected and soft copy of the same shall be submitted through EPADS mandatorily.
5. Proposals will be opened and downloaded from e-pads on the opening date and time as given in the tender documents.
6. For the evaluation purpose initially the required documents will be checked first in line with tender documents and if found compliant then the bid of the respective bidder will be checked in connection with desired technical specifications (specifications must match the above details or Eq or higher) and then submitted rates i.e starting with the lowest quoted rates and if found lower specifications the bid will be rejected and the bid of the next most advantageous bidder will be considered to finalize the tendering process.
7. The contract will be awarded to lowest evaluated/ most advantageous bidder meeting the criteria as mentioned in above clause.
8. 03 Lowest Evaluated / most Advantageous bidder must provide sample at Karachi Eastern Zone and the bid will be awarded after the physical verification of furniture. By the Competent Authority.
9. All the participating bidders shall submit bid security as mentioned above in shape of Pay Order in favor of the SLIC, along with their bid submission through EPADS system.
10. Bid Security will be returned to un-successful bidders after completion of formal procedure and to successful bidder after issuance of purchase order / signing of contract. However, successful bidder will be required to submit performance guarantee of 02% of their quoted bid (valid for entire warranty period i.e 01 year) in favor of the SLIC, at the time of issuance of purchase order / signing of contact and will be released after expiry of warranty period.
11. No bid will be accepted without bid security.
12. All the bids must include all government taxes warranty period.
13. Most advantageous bidder will be required to deliver items within (04) weeks after issuance of Purchase Order.
14. The bids submitted shall hold good for a minimum period of 90 days from the date of bid opening.
15. The quantity of items may increase/decrease at the time of issuing purchase order.

16. The contractor / supplier will be liable for any mistakes in calculation of price/rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
17. Warranty of the items will start from the date of delivery.
18. If the successful bidder fails to supply the items as per purchase order, the performance guarantee will be forfeited.
19. All the information provided by the bidder must be verifiable.
20. All the queries shall be made through EPADS system only and will be responded through EPADS.
21. Performance guarantee of the successful bidder will be forfeited if the items are not delivered within due time or extended delivery time. In case of a genuine reason regarding delay in delivery the successful bidder shall inform immediately and the delivery time may be extended at the discretion of State Life.
22. If the 1st lowest evaluated / Most Advantageous fails to sign the contract and bid money is confiscated by the State Life then the 2nd lowest evaluated / Most advantageous bidder.
23. All the contradictory clauses/ terms mentioned by the bidders in the bids will be ignored and the terms and conditions of his tender document will prevail.
24. Blacklisting policy will be implemented as per SLIC/PPRA rules.
25. Arbitration will be done in line with laid down SLIC/PPRA rules.
26. Competent Authority reserves the right to reject all bids or proposal any time prior to the acceptance of a bid or proposal in the light of PPRA rules.

Mandatory Requirement

Must have experience at least 05 years Yes/No
(Attach FBR Certificates showing date of registration)

At least 03 staff for After Sales services Yes/No
(Mention details of staff on Company Letter)

Have delivered the quoted item in past years Yes/No
(Attach previous purchase orders)

Annual Turn-over at least 5 Million or higher in last 02 years Yes/No
(Attach bank statement or audited financial statement)

Abdul Rehman Mahar
Secretary (Zonal Procurement Committee)
State life Insurance Corporation of Pakistan, Karachi Eastern Zone Bungalow No. 2,
Block 7&8, Maqboolabad, Near Fine house Bus Stop, Shahrah-e-Faisal, Karachi
Ph#021-34572015