



**NATIONAL ACCOUNTABILITY BUREAU
BLOCK-III PDA COMPLEX PHASE-V
HAYATABAD, PESHAWAR**

Our Faith, Corruption Free Pakistan

TENDER NOTICE

PURCHASE OF STATIONERY ITEMS

Tender is invited for purchase of Stationery Items for the Financial Year 2026-2027 as per 36 (a) Single Stage - One Envelope Procedure of PPRA Rules 2004. Bidders are required to submit their bids only through e-PADS. Bids received without e-PADS shall be rejected.

2. Authorized Agents / Distributors or Manufacturers / General Order suppliers may submit their bids through e-PADS until **29.09.2026** by **1100** hrs which will be opened on same day at **1130** hrs in the office of Addl. Director Admn NAB (KP) in the presence of bidders or their authorized representatives. The firms should have income Tax and Sales Tax registration with FBR & they must be in active taxpayer list (ATL) of FBR, failing of which may lead to cancellation of bid of the respective bidder(s).
3. The bid must accompany bid security / earnest money of 03% of total value of the bid (refundable) in the form of Call Deposit / Bank Draft (refundable) drawn in favor of Addl. Dir (A&F) before or at the time of opening of tender, failing which may lead to rejection of bid.
4. Tender documents can be obtained from General Section of NAB (KP) from Monday to Friday during working hours free of cost or can be downloaded from e-PADS, PPRA or NAB websites.
5. Most advantageous successful bidding firm(s) will be responsible to supply Stationery items to NAB (KP) during whole F.Y 2026-27 as per description / specification mentioned in the list. After approval any change (s) in rates or quality of the items will not be accepted.
6. All bidders are required to clearly mention brand name and rates of all Items including all applied taxes against each item. Provision of samples of quoted items are mandatory failing of which may lead to cancellation of bid.
7. The NAB (KP) reserves the rights to accept or reject any or all bids under the provision of PPRA Rules.

Additional Director (Admn)
NAB (KP) PDA Complex Block-III,
Phase-v Hayatabad,
Peshawar



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**Tender- Purchase of Stationery Items
F.Y 2026-2027**

Terms and Conditions

- i. The bids will be evaluated upon compliance of the following technical requirements: -

S#	Specifications	Remarks
1.	NTN Registration	Mandatory
2.	GST Registration	Mandatory
3.	03% Bid security / earnest money to the the total value of the bid in the name of Addl. Director (Admn) NAB (KP)	Mandatory
4.	Non-blacklisting certificate on stamp paper	Mandatory
5.	100 % Active Taxpayer status as per FBR website	Mandatory
6.	Technical specifications compliance	Mandatory
7.	Provision of samples of quoted items	Mandatory

- ii. The procuring agency may reject all bids at any time prior to their acceptance as per PPRA Rule 33 (1), 2004.
- iii. In case of non-submission of required samples at the time of bid opening, bid to the extent of said article may lead to rejection.
- iv. In case of non-submission of NTN, GST certificate and certificate regarding non-black listing before/at the time of bid opening, the bid will be rejected.
- v. Failure to comply with the required specifications and term and conditions mentioned in tender documents, may lead to the bidders to be non-responsive and their bids may be rejected.
- vi. In case of the offer is withdrawn, amended or revised during the validity period of the offer, bid may be rejected.
- vii. The procuring agency will disqualify a bidder if found, at any time, that the information provided by him concerning his qualification, as supplier, was false and materially inaccurate or incomplete.
- viii. The payment will be linked with the active taxpayer status of the supplier on FBR Database. If any registered supplier is not 100% Active Taxpayers List (ATL), his payment will be stopped till he files his mandatory returns and appears on ATL of FBR.
- ix. The successful bidder is bound to supply the items within specific time frame and other requirements as mentioned in Purchase / Supply Order.
- x. In case of successful bidder shows his inability for supply of items, his/her security will be forfeited.
- xi. If the supply order is issued during the validity period of the offer and same is not accepted by the bidder, his earnest money / call deposit shall be forfeited.
- xii. The quantity of required items may be increased or decreased on the basis of available budget/requirement.
- xiii. Quoted prices of the firms/bidders shall be valid till closing of the current FY 2026-27.

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