



MINISTRY OF INTERIOR
NATIONAL DATABASE AND REGISTRATION AUTHORITY (NADRA)
REGIONAL HEAD OFFICE, KARACHI



Rental Office Space Required
For Executive NADRA Registration Center DHA Karachi
(Tender Notice No. 05/2026-27/Khi)

OFFICE ACCOMMODATION WILL HAVE FOLLOWING FEATURES:

- Office Accommodation should be in the vicinity of DHA Phase IV to Phase VIII DHA Karachi.
- Space measuring of total covered area (preferably) 3,500 sq.ft to 6,000 sq.ft at Ground floor, in the shape of hall with public and staff washroom and on approachable main location.
- Prominent, having independent entrance with wide gate and located on main road.
- Security wise viable location and easily accessible by public transport.
- Ramp for wheel chair for disable citizens.
- Roof top for satellite dish antenna installation and solar installations
- Proper Parking Space and proper public queue space.
- Status of the building must be commercial (preferably).
- Tenancy for a minimum period (i.e. 10 years).

Note:

The bidding shall have conducted in line with the "Single Stage-Two Envelop" procedure. Electronic Bidding documents as per regulations, containing detailed terms & conditions, requirements etc are available for the registered bidder on EPADS at <http://eprocure.gov.pk>. The electronic bids must be submitted by using EPADS in accordance with the instructions provided in bid document, on or before **5th October, 2026 (Monday) at 12:00 pm** (Manual Bids will not be accepted). Electronic bid will be open on same day i.e. **5th October, 2026 (Monday) at 12:30 pm** at below mentioned address of conference Hall NADRA RHO Karachi in the presence of available bidder. The bid security shall also be provided in hard copy.

Bidder must attach the following attested documents in addition to any other information required to furnish.

- Attested Photocopy of property documents of the owner, in case of co-share partner shall provide special power of attorney in favour of allottee.
- Attested Photocopy of valid approved Map, Site plan, CNIC, NTN, GST and SST from the Concerned Authorities.
- Completion and Fitness Certificate of the building from concerned authority.
- Undertaking on Non-Judicial stamp paper of Rs.500/- certifying that owner/building is not temporary/ permanently debarred from any Government agency/ authority/ department (without bearing any responsibility on NADRA whatsoever in this regard).
- Quoted price shall be inclusive of all applicable taxes.
- No brokerage/service charges will be paid in case of real estate agent.
- NADAR reserves the right to exercise the power under PPRA Rule 33.
- Bid can also be rejected if owner of selected building fail to produce acceptable required/property documents.
- This advertisement is also available on PPRA Website at www.ppra.org.pk.
- This advertisement is also available on EPADS 2.0 (P117772).

For any query contact on following address:

Assistant Director (Admin)

NADRA Regional Head Office, Karachi

29-E, Miran Mohammad Shah Road, M.A.C.H.S KDA Scheme-1, Karachi, Tel # 021-34540828