

STATE LIFE INSURANCE CORPORATION OF PAKISTAN

MIRPURKHAS ZONE

TENDER NOTICE

SUPPLY & INSTALLATION OF (40) SPLIT AIR CONDITIONERS (1.5 TON/NON-INVERTER, (Haier or equivalent) TO FIELD QUALIFIERS OF MIRPURKHAS ZONE.

State Life Insurance Corporation of Pakistan, Mirpurkhas Zone invites bids from original distributors/authorized dealers registered with Income Tax and Sales Tax Department and who are on active tax payer list of the federal board of Revenue (FBR) for supply & installation of Air Conditioners for Field Qualifiers of Mirpurkhas Zone.

2. Bidding Documents for containing detail terms & conditions, etc are available at SLIC official website and PPRA's EPADs online procurement system free of cost.
3. The bids prepared in accordance with the instruction in the bidding documents, must reach at the following address on or before Tuesday 11:00 (am), 17th of November-2026. The bids will be opened on same day through E-PADs at 11:30 (am).

Incharge (HRA&P)
State Life Insurance Corporation of Pakistan
Mirpurkhas Zone
1st Floor, State Life Building, M.A Jinnah Road, Mirpurkhas
0340-0379015

BIDDING DOCUMENTS FOR SUPPLY & INSTALLATION OF AIR-CONDITIONERS.

1. INTRODUCTION.

State Life Insurance Corporation of Pakistan is an autonomous body of the Federal Government under the Ministry of Commerce. The Corporation invites sealed bids through E-PADS from registered authorized dealers and distributors for supply & installation of ACs as per annexed schedule of requirement and as per specifications available in the tender document.

2. TERMS & CONDITIONS

1. The bidder must be well established and having permanent office in Hyderabad, Karachi and Mirpurkhas cities.
2. Bidder should be registered with the FBR for General Sales Tax and Income Tax.
3. Only authorized registered dealers and distributors, who are on active taxpayer list (ATL) of FBR are eligible to supply of goods/services.
4. Bidder shall be required to produce evidence of its registration with sales tax and income tax.
5. Security amount of 5% must be deposited in form of "Call Deposit Receipt (CDR)" in favor of the State Life Insurance Corporation of Pakistan, Mirpurkhas Zone which will be refunded to the un-successful parties on the through courier and successful party till the completion of the job as quotation/purchase order. No quotation will be acceptable without earnest money. Tender must be accompanied by a Tender Security in the amount mentioned above and must be delivered to Secretary / Incharge (CPD) State Life Insurance Corporation of Pakistan, Mirpurkhas Zone, 1st Floor, State Life Building, M.A Jinnah Road, Mirpurkhas on or before 17.11.2026 11.00(am), mentioned date & time. Tender bids will be opened on the same day/date at 11.30 (am).
6. Tender can be downloading from EPADS website and found lowest bidder will be announced on EPADS system accordingly, after accepted completion of codal formalities. Only Dealers/authorized distributors can participate.

7. On finding sub-standard quality as and when noticed during process, the deposit security may be forfeited in favor of the Corporation.
8. The Dealers/Distributors in question will be bound to supply the required items as whole consignment within 10 days from the issuance date of supply/work order.
9. The bidders will attach their respective copies of NTN and Sales Tax Certificate order will be placed to quotation on the lowest items rates. The Income Tax will be deducted as per Govt. of Pakistan rule.
10. The Corporation reserves the rights to cancel/reject any one or all the Tender in accordance with rule 33(1) of PPRA.
11. Required order/quantity may be reduced/increase in accordance with the available budget and rate given in the quotation.
12. The rates validity of bid should be up-to 31.12.2026 from the date of the opening of tender. Bidders must quote one rate; incomplete, ambiguous bids will not be accepted.
13. Financial evaluation report will be uploaded on PPRA's E-PADS for added transparency in due course of time.
14. Blacklisted firm(s) shall not be eligible to participate. An Affidavit/Undertaking to this effect shall be attached with proposals.
15. Bidders should not quoted refurbished, used, 2nd hand, end of life or old models in their bids. Any misstatement in this regard will lead to rejection of bid.

3. **Tender Eligibility / Evaluation of Technical & Financial Bids**

Technical bids of all bidders shall have evaluated on the basis of fulfilling the following mandatory conditions/requirements. The bidders must attach documentary proof with the technical bid of their qualification according given criteria. Firms failing to fulfill any of the given conditions shall be disqualified and their financial bids will be returned / disqualified unopened.

SR. NO	Eligibility / Evaluation Criteria	Requirement	Supporting Documents to be attached as
1.	Sales Tax Registration (Active Status)	Mandatory	Flag-A
2.	Income Tax Registration (active Status)	Mandatory	Flag-B
3.	Must have minimum 3 to 5 years experience for supply and installation of similar equipment (copies of experience letters of three reputed govt. organization be attached)	Mandatory	Flag-C
4.	Affidavit/undertaking that the firm has never been blacklisted by any organization / govt. on judicial stamp paper	Mandatory	Flag-D
5.	Certificate of authorized dealership for the item quoted where authorized dealers are available in Pakistan	Mandatory	Flag-E
6.	Affidavit / undertaking on company letter head that the firm has read and agree to the content of tender document (Undertaking attached).	Mandatory	Flag-F
7.	Detailed Specification against the specifications sheet provided for respective job. FIRM PROVIDING INFERIOR QUALITY or LOWER SPECIFICATIONS WILL BE DISQUALIFIED.	Mandatory	Flag-G
8.	Security money/Bid Security as per clause 6 of terms & conditions through bank draft/pay order (to be submitted with technical as well as financial proposal)	Mandatory	Hard copy in original must be attached with financial proposal or in separate envelop.

The financial bids of only qualified firms shall be opened and evaluated in accordance with PPRA rule. Financial bids unsuccessful bidders will be rejected by EPADs. In absence of CDR, the bid shall be rejected.

4. Preparation / Submission of Bids.

The bidding Process of single stage -- one envelopes comprising "FINANCIAL PROPOSAL" will be followed. The Financial proposal must be submitted through E-PADs and should include all the Mandatory documents as indicated in the evaluation criteria. Financial Proposal shall filled with rates in PKR (including all taxes) and must be signed and stamped by the respective authorized dealership/distributor.

A picture of CDR for security money in shape of Pay order / Bank Draft / Cheque (in the name of State Life Insurance Corporation of Pakistan, Mirpurkhas Zone) must be uploaded on E-PADs along with hard copies of Financial Proposal must be sent to Incharge (HR&P) State Life Insurance Corporation of Pakistan Mirpurkhas Zone, 1st floor, State Life Building, M.A Jinnah road, Mirpurkhas.

4. Award Criteria

The Technical bid of all the bidders who submit their proposal through E-PADs will be evaluated in the light of terms 7 conditions as mentioned in the tender document. The eligible bidder(s) who are found technically responsive/qualified will be informed through Technical Evaluation report published on E-PADs. Financial bid of only technically responsive firms will be opened on date and time specified through E-PADs.

The eligible bidders who offer the lowest rates against ACs will be declared as "Most Advantageous Bidder" and will be offered the contract/letter of Intent, after, approval of RPC/Regional Chief concerned. As per chart of State Life Delegation of Financial Power-2024, the Regional Chief is delegated authority to approve the purchase of Air-Conditioners for Field Qualifiers.

5. Penalties

The Corporation with the approval of the Procurement committee and Zonal Head shall award the following penalties to defaulting bidders as follows,

- i. A bidder can withdraw its bid before offer the letter of Intent. However, after, award the contract through "Letter of Intent" on E-Pads, the most advantageous bidder will not be allowed to withdraw his bid. If most advantageous bidder opt to withdraw its bid after issuance of contract / Letter of Intent, his bid money shall be confiscated in favor of SLIC.
- ii. Addition Modification of bids to alter its substance shall not be allowed after opening of bids. If any bidder found to have submitted fake document/statement/CDR in support of his qualification, the bidder would be disqualified and bid money forfeited in favor of SLIC and blacklisted.
- iii. In case of delay in supplies beyond the prescribed delivery period, a penalty @ 0.5% per day maximum up to 10% of the total value of work order will be imposed and recovered from the invoice bill or performance security of the bidder.
- iv. If firm fail to comply with bidding document, letter of intent/work order, the Corporation shall award appropriate penalty including cancellation of contract / forfeiture of bid money or performance security and shall be blacklisted.
- v. In case of any grievance, the Firm may submit it to grievance committee which will announce its decision in 7 working days and the decision of the grievance committee will be final.

5. Payment for Supplies

Payment to the most advantageous bidder shall be made within 30 working days of the receipt of complete invoice/bills for all ACs which have been dully approved by the procuring agency and are in accordance with the specifications as per bidding documents. The lowest bidder will submit to the procuring agency of invoice / bill along with delivery challan, dully signed with stamped by the receiving officer. Payment period shall commence after successful supply on destinations under our Zonal Territory.

REQUIREMENT OF SPLIT AIR CONDITIONERS

Description	Qty	Unit Price (excluding tax)	Unit Price (including tax)	Total (including Tax)
Split Air-Conditioner (1.5) Ton-Non-Inverter Latest Model Haier or equivalent With Warranty	40			

UNDERTAKING ON COMPANY LETTER HEAD

It is certified that the rate quoted is according to the specification of Air Conditioners (1.5 ton). Further information furnished here in and the document submitted is correct & significant and nothing has been concealed or tempered with. We have gone through all the conditions of tender, we agree to all terms & conditions of the tender document and will be liable to any punitive action for furnishing false information / documents.

Seal & Stamp

Date.

Name.

In capacity of;

Duly authorized to sign bids for and on behalf of.