CONSULATE OF PAKISTAN GLASGOW

INVITATION FOR BIDS (TENDER NOTICE)

Consulate of Pakistan in Glasgow invites sealed bids/competitive quotations from experienced UK-based suppliers for a new or high-quality refurbished modular office cabin, or a professionally converted shipping container, fully equipped and ready for office use at 45 Maxwell Drive, Consulate of Pakistan Glasgow, G41 5JF. Detail of the work is given in the technical specification which can be obtained from the Consulate during office hours (from 9:00 am to 4:00 PM).

- Sealed bids should be submitted (Single stage-Two Envelope), to the Consulate, not later than 25 November 2026 by 1400 hours.
- Bids will be opened in the presence of the bidders or their authorized representatives at the Consulate of Pakistan Glasgow, on 25th November 2026 at 14:30 hours.
- Prior visit of the site may also be arranged to assess the requisite work.
- The Consulate reserves the right to reject any or all bids without any reason.

Contact Information:

Consul General
Consulate of Pakistan Glasgow
Phone: +44 01414275755
Email: copglasgowfinance@gmail.com

CONSULATE OF PAKISTAN – GLASGOW
45 Maxwell Drive, Glasgow, Scotland G41 5JF

INVITATION TO TENDER

Supply, Delivery and Installation of a Fully Equipped Modular Office Cabin / Converted Office Container

Tender Ref.	CPG/OC/2026/001	**Issue Date**	10 November 2026
Bids Submission Closing Date/Time	25 November 2026 not later than 1400 hours	**Bids Opening Date/Time**	25 November 2026 not later than 1430 hours

1. INVITATION

The Consulate of Pakistan in Glasgow invites competitive quotations from experienced UK-based suppliers for a new or high-quality refurbished modular office cabin, or a professionally converted shipping container, fully equipped and ready for office use.

2. ESSENTIAL SPECIFICATION

- Approximate external size: preferred 30 ft × 10 ft; alternative 28 ft × 10 ft. Standard office height.
- Two private offices, one at each end (approximately 8 ft × 10 ft each), with full-height partitions and internal doors.
- Central open-plan reception/office area; two secure external entrance doors on opposite long sides.
- Structurally sound, weatherproof and fully insulated walls, roof and floor, suitable for year-round use in Scotland.
- Heating in both private offices and the central area; suitable ventilation and protection against damp and condensation.
- Complete tested electrical installation: LED lighting, adequate power sockets, distribution board/circuit protection and provision for internet/network cabling.
- Secure double-glazed windows where practical; durable flooring and professionally finished internal walls and ceilings.

3. DELIVERY AND INSTALLATION

The unit is to be delivered and installed at 45 Maxwell Drive, Glasgow, Scotland G41 5JF. Quotations must identify any additional costs for transport, lifting/crane hire, positioning, ground preparation and utility connections. The unit must be clean, fully finished and ready for occupation, subject only to site utility connections.

4. QUOTATION REQUIREMENTS

Suppliers should submit:

- Company details and relevant experience.
- Description, condition, dimensions, photographs and proposed floor plan.
- Specification of partitions, doors/windows, heating, insulation and electrical fittings, including relevant electrical certification.
- Itemised total price, clearly stating VAT, delivery and installation costs, plus any exclusions.
- Availability, preparation and delivery timescale, warranty/after-sales support, payment terms and quotation validity.

5. ASSESSMENT AND SUBMISSION

Quotations will be assessed on specification compliance, price/value, quality, heating/insulation and electrical provision, delivery arrangements, supplier experience and completion timescale. The Consulate reserves the right to seek clarification, negotiate, request changes or reject any quotation without obligation to award a contract.

Submit quotations, technical details and photographs to:
Consulate of Pakistan – Glasgow | Email: copglasgowfinance@gmail.com | Tel: 01141 4275755