

To: Public Procurement Regulatory Authority (PPRA)
1st Floor FBC Building Near State Bank,
Sector G-5/2, Islamabad

Subject: **Purchase of Training Aid/Store & Stationary Items and Up-gradation/
Maintenance Works**

1. Military College of Engineering intends to purchase the items / stores / work as mentioned in **Annex-'A'** to this letter.
2. Advance Payment **Deposit Slip No 300082** of HBL for **Rs 15,000/-** dated **08 Sep 2026** is attached herewith in original.

TERMS AND CONDITIONS OF THE TENDER

1. **RATE**

- a. Quoted rates must be valid upto **31 Dec 2026**.
- b. Quoted rates must be inclusive of all the govt. taxes i.e. GST, Income Tax, Sale Tax and other charges etc.
- c. Quantities are subjected to change at the time of issue of purchase order at buyer's discretion. Supplier may quote against each item, separate rate for Economic Order Quantities (EOQ) and those for lesser quantities.

2. **QUOTATIONS**

- a. Quotation will be provided on proper letter head pad of the firm and each page of the quotation must bear firm's stamp and signatures.
- b. Firms will be bound to provide item / store within time.
- c. Quotation received after due date will not be considered.

3. **RESTRICTION**

- a. CUTTING OR OVERWRITING in the quotation must be avoided, which makes it liable to rejection.
- b. The purchaser retains the authority to REJECT any or all the quotations at any time, which will be communicated to supplier / contractor concerned, if requested.
- c. The store (s) / items (s) should be exactly in accordance with the specifications / samples.

4. **TENDER OPENING**

- a. Quotation must be dropped in the tender box before **1159 hrs on 22 Sep 2026**.
- b. The tender will be opened on **22 Sep 2026 at 1230 hrs**.
- c. Tender duration from **08 Sep 2026 to 22 Sep 2026**.