



TRADE DEVELOPMENT AUTHORITY OF PAKISTAN MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN



PROCUREMENT OF STATIONERY AND OTHER GENERAL ITEMS

Notice No. TDAP-10/2026-27/STORE/ADMIN

The Trade Development Authority of Pakistan ("TDAP" or the "Procuring Agency"), a statutory autonomous organization established under the TDAP Act, 2013, invites bids through e-PADS only for Procurement of Stationery and Other General Items for TDAP HQs, Karachi, through a framework agreement, for a **period of One (01) year, extendable for another two (02) years, on same prices and mutual agreement**. The procurements shall be made from time to time through placement of purchase orders to the firm with the lowest / best evaluated bid, during the validity period of the Framework Agreement. Vendors / agency / shop must be registered with the FBR / Sales Tax Department with active taxpayer list (ATL) status.

2. The bidding documents containing detailed terms and conditions are available at EPADS V2.0. Also available on PPRA and TDAP websites. Interested bidders are required to submit non-refundable tender processing fees of Rs. 5000/- in the form of a Pay Order or Bank Draft drawn in favour of TDAP, must reach in original to Executive Officer (Admin) at the address given below, prior to the opening of bids; otherwise, the bid shall not be considered for evaluation.
3. The procurement shall be conducted through the **Single Stage - Two Envelope Procedure** in accordance with the Public Procurement Rules, 2004. Interested bidders shall submit their bids electronically through the e-PADS. Bids must be submitted on or before **11:00 a.m. on 2nd October, 2026**. The bids will be opened on the same day at **11:30 a.m.**
4. Each bid must be accompanied by a **Bid Security worth Rs.100,000/- (against each lot)**, in the form of a Pay Order or Bank Draft in favour of the Trade Development Authority of Pakistan (TDAP).
5. All applicable taxes, duties and levies shall be deducted at the source by TDAP in line with prevailing Government laws, rules, notifications, and orders issued from time to time.
6. Trade Development Authority of Pakistan reserves the right to reject any or all bids any time in accordance with Public Procurement Rules 2004.

(ASIM BASHIR)
EXECUTIVE OFFICER (ADMIN)

Trade Development Authority of Pakistan (TDAP), 5th Floor, Block-A, Finance & Trade
Centre (FTC) Building Shara-e-Faisal, Karachi. Tel: 021-99201511 -

Email: asim.bashir@tdap.gov.pk