301 Central Base Spares Depot EME
Golra Road Rawalpindi
Tel: 051 - 5562070
Inquiry No: 26/2026-27
18 Nov 2026

To: PPRA
Federal Bank for Co-operative
Building 1st Floor, Near SBP
Sector G-5/2, Islamabad

Info: EME Dte, GHQ Rawalpindi

HQ Rwp Log Area (EME Br)

505 Elec Base Workshop EME

CEME AAD Comd

CMA (RC), Rawalpindi

All Prospective Bidders

Subject: Uploading of Tender Notice (IT – No. 26 / 2026-27) on PPRA Website

1. **Purpose**. 301 Central Base Spares Depot (CBSD) EME invites sealed bids for the supply of spares/ items listed in **Annexure 'A'**. This procurement is governed by **PPRA Rules 2026** and **DPPI-35** to ensure transparency, fair competition, and value for money.

2. **Procurement Method**. Bidding will follow the **Single Stage – Two Envelope** procedure. Submit **one sealed outer envelope** containing: -

   a. **Sealed Technical Offer** (marked clearly with "**TECHNICAL OFFER IT-No. 26 / 2026-27**") – **2 x hard copies + soft copy CD in** (all documents in separate PDF file).

   b.

   c. **Sealed Commercial Offer** (marked clearly with "**COMMERCIAL/ FINANCIAL OFFER IT-No.26 / 2026-27**") – **1 x hard copy + CD (soft copy)**.

3. **Transparency & Compliance Requirements**

   a. **Eligibility & Registration**

      (1) **GHQ security-cleared** firms registered with any Defence organization may participate. **Firm registered with DGDP** are recommended to participate.

(2) Firms must be registered with **301 CBSD EME** or complete registration within **15 days** of tender opening.

(3) In case of **Indigenous manufacturing**, firms are required to provide following:-

(a) **Critical items**: **ITD-inspection/ approval** letter.

(b) **Non-Critical items: Tender samples** whenever asked by **Technical Oversight Board (TOB)**.

(4) Firms must provide complete Tradelink with specifications and details of brand when quoting **import items (Genuine/ OEM/ Country of Origin)**.

(5) Firm must disclose its capacity **(manufacturer, stockiest, dealer, retailer, agent, distributor or general order supplier),** furnish a complete trade link, and establish **specialization in the equipment/ spares** offered under this inquiry.

b. **Bid Evaluation Criteria**. Bid considered **most advantageous** after **technical scrutiny** (acceptance by TOB on technical grounds/ establishment of Tradelink) based upon following:-

(1) Cost,

(2) Quality,

(3) Any combination of above.

c. **Bid Security**. **Rs 1 Million** as CDR in favor of **"Commandant 301 Central Base Spares Depot EME"** with a validity of **1x year or validity** as mentioned in **paragraph 3g(3)** (whichever comes later). Bid security is required to be **deposited once in a Financial Year**.

d. **Documents Required for Evaluation of Non- registered Firms**

(1) **Company documents**, financial capability proof Bank Statement (last 1 year), registration/ renewal letters.

(2) **Income Tax** & Sales Tax Registration/ NTN certificates.

(3) **CNIC of MD**.

(4) **Tradelink/ Agency Agreement.**

(5) **List of items quoted.**

e. **Documents Required for Evaluation of Registered Firms**

(1) Registration/ renewal letters.

(2) **Tradelink/ Agency Agreement.**

(3) **List of items quoted.**

f. **Specification/ Sample**

(1) Items quoted must include details of **Make & type, part numbers, nomenclature and specifications**. In case sample is required for manufacture items, the same must be clearly mentioned in the quotation.

(2) **Advance samples** may be inspected by **Technical Oversight Board**; bulk delivery shall be done only after approval of Advance sample (where intimated). For critical items, material testing may be carried out through 502 Workshop/ ITD Labs.

g. **Rates & Taxes**

(1) Quote in **Pak Rupees only**.

(2) **All rates are to be inclusive of GST, Income Tax, Custom Duty, and all other applicable taxes**.

(3) CST valid till **30 June 2028**; Depot reserves right to extend validity with PPRA rule compliance. Concurrence in writing will be sought from Firms in case of extension of validity period.

4. **Submission Deadlines**

Ser	Milestone	Date & Time
a.	Quotation drop in Tender Box	**At 1200 hrs on 07 Dec 2026**
b.	Technical Offers opened	**At 1230 hrs on 07 Dec 2026**
c.	Commercial Offers	Date will be intimated after finalization of Technical Scrutiny Report.
Note: Extension in Technical opening date or any change in specifications/ items will be communicated through corrigendum		

5. **Grievance Redressal.** Any redressal of grievance by firm must be submitted within **15 days**.

6. **Delivery Conditions**

a. **Delivery Period.** The Supplier shall deliver the Goods within the following maximum periods from the date of issuance of the Purchase Order:-

(1) **Locally available off the shelf items** shall be delivered **within 15 days** of the Purchase Order.

(2) **Indigenously manufactured items** shall be delivered **within 30 days** of the Purchase Order.

(3) **Imported items** shall be delivered **within 60 to 90 days**, and the Supplier shall furnish the **Bill of Lading** and all other mandatory import documentation required under applicable customs procedures.

b. If the firm perceives **delay in delivery** of stores, they must inform in writing (with supporting documents) before the end of delivery deadline. It may result into **Cancellation of Purchase Order** and punitive action may be taken against the firm.

c. Items may be required to be delivered anywhere in Pakistan at quoted rates.

d. **Warranty/ Guarantee**

(1) **Military Transport General Spares (filters, brake pads, belts/ pipes/ hoses, clutch plates etc)**: 6x months from date of inspection.

(2) **Military Transport Major Assemblies (Engine parts, Gearbox, Differential etc)**: 12x months from date of inspection.

(3) **Tyres/ Tubes/ Batteries**: 12 x months from date of inspection.

(4) **Electronics Spares**: 1x month after installation of spares in Equipment.

7. **Conditions Leading to Bid Rejection**

a. **No** offers will be accepted received via **Fax/ Email/ Cable/ Telex/ USB**.

b. **Bid will be rejected** in case it is received w**ithout marking IT No, Firms stamp & as a single technical/ commercial offer**.

c. **No column shall be left blank**. Write "**NQ**" for items **not quoted**. Each **page** must have **page number**, **firm stamp**; **cutting/ overwriting may cause rejection**.

d. **Commercial Offer** to be shared in **hard** & **soft copy (in CD only)**, otherwise **commercial offer** will be rejected.

e. False/ wrong rates will result in **omission of rates from CST and seizure of bid security**. **Withdrawal of offer within validity period** or **delay in delivery within stipulated timeline** will lead to **debarring of firm up to 1 year. Repeated offences/ delays will further lead to debarring/ blacklisting of firm**

f. Firm will be disqualified and its quotation rejected if the information submitted by the firm is found to be false, materially inaccurate or incomplete.

g. No quotations shall be accepted after prescribed time.

h. Where a firm has an outstanding/ pending delivery, this office retains the right to reject the bid without further reference.

i. Any **clarification regarding Tender document shall be raised prior to submission of bid**. No request for clarification or modification of bid shall be entertained after opening of **technical offer**.

j. Procurement agency reserves right to **reject any or all bids**.

Major
Local Purchase Officer

Annexure 'A'

IT NO. 26 FY 2026-27

Ser	Make & Type
1.	LY-80