RESTERICTED

306 Spare Depot Electrical and Mechanical Engineers
Quetta Cantonment
Telephone Number : Military: 081-2490-33742
Case Number : 81207/Local Puchase / Invitation Tender/Electrical and Mechanical Engineers
03 November 2026

To: The Public Procurement Requlatory Authority
Sector G-5/2 Islamabad

Subject: **Invitation Tender Number. 10 (Financial Year 2026-2027)**

306 Spares Depot Electrical and Mechanical Engineers, Quetta intends to purchase the **B, C VEHS MT SPARES & ENGR EQPT** itmes mentioned in **Invitation Tender Number 10** to this letter .

TERMS AND CONDITIONS OF THE TENDER

1. **Rates-**
   a. Quoted rates must be valid up to **31 Dec 2027.**
   b. Quoted rates must be inclusive of all the Government taxes i.e. **General Sales Tax , Income Tax and other.**
   c. Rates will be Quoted for **brand new items.**
   d. Country of origin / Brand of the item quoted will be mentioned against each item like Japan, Pakistan and United Kingdom etcetera. **Quotations without country of origin will be rejected**.
   e. Quantities required at the time of issue of purchase order are at buyer's discretion.
   f. Sellers may quote, separate rates for Bulk Quantities.(The qty in bulk will be defined by sellar)
   g. **Rates quoted will be valid for delivery in all the places of the Balochistan Province**.
   h. **Rates quoted will be applicable throughout the country. Seperate rates may be quoted for regions other than Balochistan.**
   i. **Quoted rates will be applicable for package deal.**
   j. **Package deal can be awarded conditionally as per PPRA rules 42 (C) (iii)**
   k. **In order to facilitate subsequent conclusion of "Package Deal", will be carried out for procurement of Engine kits and all other systems of vehicles where req/deemed necessary.**
   l. **Suppliers / Contractors must the package given by the procuring agency in all aspects / ensure delivery of complete spares / order within due time.**

2. **Quotations**
   a. **No columns should be left blank in quotation and no ser should be changed or deleted , however, NQ (Not Quoted) should be written in column for Items not being quoted. (Same to be practiced in submission of Soft Copy)**
   b. **CUTTING OR OVERWRITING** in the quotation makes it liable to rejection.
   c. Please be careful while quoting the country of the origin as the sample/Items must also comply to the origin mentioned in quotations , otherwise your firms will be warned and will be liable to de registration.
   d. The purchaser retains the authority to REJECT any or all the quotations in the light of PPRA rules.
   e. **Quotations will be dropped in two envelopes clearly marked as one for "Technical Offer" and other for "Commercial offer". Single stage two envelope bidding procedure shall ordinarily be the main open competitive bidding procedure used for most of the procurement.**
   f. **Separate CDs / USB of "Technical Offer" and "Commercial Offer" are mandatory to be submitted along with quotation.**
   g. **Commercial offer of technically accepted offers will be opened in front of the vendors .**
   h. **Firms quoting prices in genuine/ OEM will provide authorized dealership letter alongwith the bid.**
   i. **Rate quoted in any Brand their Country of Origin must be mention otherwise Rate consider as Local brand.**

3. **Supply Requirments**
   a. Advance Samples will be provided by the firms to assess the quality, technical feasibility and functionality of the item, when asked by buyer.
   b. The store(s) / item(s) to be supplied after the acceptance of advance sample should be exactly in accordance with the specifications of advance sample.
   c. Supporting technical literature should accompany the equipment/machinery quoted.

d. The firm has to provide the **Principal documents i-e , import documents, agency agreements, bill of Lading, export license of Oiginal Equipment Manufactur along with specific order details, at the time of delivery of items, where deemed necessary**.

e. Bulk supply will be made by the firm after successful acceptance of advance sample by Technical Oversight Board (TOB) /Quality Assurance Department.

f. **Firms / Contractors are bound to supply the quoted spares to other regions of Pakistan, if required after invitaion tender with concerned regional Procurement authorities. Attention on is drawn to para 1h above.**

4. **Tender Opening**

a. Quotation must be dropped in the tender box before 1000 hours on 25 NOV 2026.

b. The tender will be opened 25 NOV 2026 at 1100 hours.

c. No Quotation will be accepted after due date and time.

d. The firm has to deposit **Rs. 5000 each** tender at the time of submitting the quotations **in form of bank draft** pay order of **Rs 5000/- with the quotations in the name of Comdt 306 Spares Depot.** Quoations of the firms that will not provide IT Fee will be rejected.

e. The tender is available on Public Procurement Regulatory Authority website and (delivery period must be mentioned while quoting the rates?)

f. Bid security equivalent to (5% of total bidding amount) is mendatory as per PPRA Rules. All firm will provide Bid security along with their bids. Quoations of the firms that will not provide Bid Security will be rejected.

5. **Registration:** - Normally General Headquarters security wise cleared firms, registered with this Installation or any other Defense organization can participate in this tender inquiry. However, if the bid winner is not registered with 306 spares Depot as per procedure in vogue, necessary registration modalities will have to be completed on priority by the Bid Winner within **ten days** of the invitation tender opening date, otherwise the purchase order will be issued in the name of the firm with next higher rate registered with 306 spares depot.

6. **Special Instructions**

a. 306 Spares Depot Electrical and Mechanical Engineers will bear no responsibility for wrong quotation. Do carefully study the specifications of store(s) / item(s) of this tender inquiry before quoting.

b. Any omission due to misprinting, typing error, illegible quotations will be liable to rejection of quotations.

c. Do read all clauses carefully before preparing the quotations.

d. Any discrepancy of clause (s) in quotation will make the quotation liable to rejection.

e. Provide Quotations on Firm letter head in HARD COPY and SOFT COPY. **Without SOFT COPY the quotation will not be accepted**.

f. The acceptance of the said spares can be subjected to functional test from competent inspection authorities, if deemed necessary.

g. Provision of copy of AGENCY AGREEMENT is necessary in order to prove that the firm is capable of providing requisite spares from its principal. Any cost required for confirmation of capability of 'Principal' will be borne by the firm. Any quotation against imported items without providing a copy of AGENCY AGREEMENT will be REJECTED.

h. Knowledge and acquitance with current PPRA rules will be supplier responsibility.

7. **PPRA Rules in Case of emergency**

Rule 42 (d) (iii) for reason of extreme urgency brought about by events unforeseeable by the procuring agency, the time limits laid down for open and limited bidding methods cannot be met. The circumstances invoked to justify extreme urgency must not be attributable to the procuring agency.

8. **Bids Security**

Bid security and IT Fee is mandatory as per PPRA rules.