

GOVERNMENT OF PAKISTAN
MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAINING
FEDERAL DIRECTORATE OF EDUCATION
**ISLAMABAD MODEL COLLEGE FOR BOYS,
I-8/3, ISLAMABAD**

**TENDER NOTICE FOR STATIONERY
Financial Year 2026-27**

Islamabad Model College for Boys, I-8/3 Islamabad, Intends to invite Proposals through online submission from the original manufacturers/authorized dealers/ reputed firms registered with income and sales tax departments as active tax payers list (ATL) of FBR, having their own offices/workshops/Skilled HR in Islamabad/ Rawalpindi for of procurement of Stationery for mentioned below under PPRA rules 2004 amended from time to time. The details are as under:

Title	Sr.No.	Description	Security Bid (Rs.)
Tender for Stationery Items	ii.	Stationery Items	02%

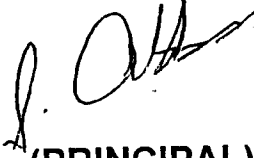
2. Tender could be opened as per following scheduled:

iii. 20% Security against each item mentioned above (In original) be submitted in the office of undersigned by 28-09-26 before opening of Tender Proposals.

iv. Tender Offers/Proposals will be opened on 28-9-26 at 11:30 am in the office of the undersigned in the presence of firm's representative.

3. Tender documents containing detailed terms and conditions are also attached with this notice.

4. The Tender committee may reject all Offers/proposals at any time prior to the acceptance of bid are proposal while conveying the reasons thereof in accordance with PPRA rules 2004 amended time to time.


(PRINCIPAL)

PRINCIPAL



ISLAMABAD MODEL COLLEGE FOR BOYS,
I-8/3, ISLAMABAD

YEAR 2026-27

Ref. No. 1 mCB/Acctt/2025/0531

Dated: 08-09-26

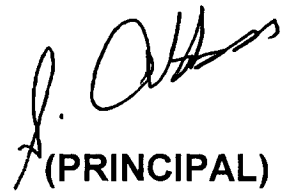
TERMS & CONDITIONS

FOR PURCHASE OF STATIONERY ITEMS AND OTHER STORE ITEMS

1. A pay order amounting to Rs. _____ in favor of Principal, Islamabad Model College for Boys, I-8/3, Islamabad is required to be submitted along with the tender, failing which tender shall be rejected. In case of successful bidding, this call deposit will be kept as security and would be retained upto 30.06.2027 i.e. till complete supply / work/ contract and satisfactory report of competent authority; otherwise same will be refunded within 15-days.
2. The articles will be required to be delivered by successful bidders at his own cost without any octroi, transport charges and local taxes at Islamabad Model College for Boys, I-8/3, Islamabad All repair of / purchases and repair work shall be strictly in accordance with the specification/ samples/ requirements.
3. Purchases of items/ spare parts and repair work will be on the basis of lowest rates.
4. The successful bidders will be bound to provide all items/repair work in the college campus at the required specifications as and when required within the stipulated period, failing which the firm will be penalized amounting to Rs. 10% of the contract amount, (ii) the security amount will be forfeited and (iii) required items will be purchased at the risk and cost of successful bidder and all the expenses so incurred will be recoverable from the said firm/ successful bidder.
5. The use/ supply of any below standard items/spare parts liable to rejection, in such an eventuality the security shall not be refunded nor would this college be obliged for any monetary compensation to the firm concerned.
6. The payment of repeated work /repair will not be payable by the college, if same work occurs during a month.
7. The rates quoted in the tender shall be valid upto 30.06.2027. Escalation rates shall not be permissible on any account during 2026-27.
8. Only such firms are allowed to submit the tender, who are registered with the sales/ income tax department (attach certificate).
9. The list of items/repair work for which rates have to be quoted is attached. Cutting/ overwriting and altering of rates shall not be considered and will treated as "NIL RATE".

P.T.O.

10. The firm shall produce the samples of the items before supply on the demand of the College Management.
11. Payment shall be made through AGPR, Islamabad and Income Tax/General Sales Taxes etc., as per government rules shall be deducted from the bill/invoice. The administration shall not be responsible for any delay in payment.
12. The Procurement/Purchase Committee reserves the right to reject any tender or part of tender without assigning any reason.



(PRINCIPAL)

PRINCIPAL
Islamabad Model College for Boys
1-8/3, Islamabad

ISLAMABAD MODEL COLLEGE FOR BOYS I-8/3, ISLAMABAD

UNDERTAKING TENDER FOR STATIONERY / OTHER STORE ITEMS 2026-2027

I have read the terms and conditions regarding the "Tender" dated: _____ I hereby undertake to abide these terms and conditions in Letter & spirit,

Legal Name of the Firm:	
Year of Registration / Establishment Of the Firm	
National Tax No.	
General Sales Tax (GST) No.:	
Owner(S):	
Complete Address:	
Telephone No.:	Office : _____ Mobile : _____

Dated: _____

AUTHORIZED SIGNATURE/STAMP

Attachment:

- Copy of CNIC
- Copy of NTN Certificate
- Copy of Sales Tax Registration Certificate
- Bank Draft/Pay Order/ Call Deposit

Note:- The above undertaking must be attached with tender.