



GOVERNMENT OF PAKISTAN
OFFICE OF THE DIRECTOR
FEDERAL INVESTIGATION AGENCY
1 – Temple Road, Regal Chowk, FIA Zonal Office Lahore

TENDER NOTICE NO. 01/2026-27 DATED: 10.09.2026.

OUTSOURCING SERVICES OF CLASS – IV STAFF, DISPATCH RIDER, NAIB QASID, FRASH, COOK, CHOWKIDAR, FOR FIA ZONAL OFFICE LAHORE. (NON-CONSULTANCY SERVICES)

FIA Lahore Zone, Lahore invites electronic bids in accordance with the Public Procurement Rules 2004, from experienced and reputable firms having valid registration with Provincial / Federal Govt. Department and registration with relevant tax authorities i.e. FBR & PRA (as active taxpayer) for "Outsourcing Services of Class IV staff i.e. Dispatch Rider, Naib Qasid, Frash, Cook, Chowkidar for FIA Lahore Zone, Lahore" (Non-Consultancy Services) on least cost basis through "single stage-one envelope procedure" under Rule 36(a) of PPRA Rules, 2004.

S.#	Name of Staff	Quantity	Period
1	Dispatch Rider	1	2 Year (from the date of commencement)
2	Naib Qasid	8	
3	Frash	1	
4	Cook	1	
5	Chowkidar	1	
	Total	12	

TERMS & CONDITIONS

- Electronic bidding documents as per regulations, containing detailed terms and conditions, specifications and requirements etc. are available for the registered bidders on EPADS v2.0 at www.eprocure.gov.pk, PPRA Website (www.ppra.org.pk).
- Applications should be submitted electronically only through EPADS v2.0. Manual submission of applications is not allowed.
- The electronic bids must be submitted by using EPADS v2.0 on or before **23.09.2026** at **11:30 AM** which will be opened on the same day at 12.30 PM in Conference Room, FIA Zonal Office Lahore through EPADS. All interested bidders must register themselves on <https://vendors.epads.gov.pk/>.
- Applications, which are incomplete/not signed & stamped / late or submitted by other than specified mode, will be rejected. The contract will be awarded to the most advantageous bid.
- All/any payment(s) will be made as per available/released budget and through AGPR, Sub Office, Lahore.
- All bids should be accompanied by a bid security **2%** of the quoted price in the shape of a Bank Draft / Pay Order in favour of FIA Lahore Zone, Lahore as earnest money/bid security (Refundable), otherwise Bid shall be rejected. The Bid Security (in the shape of Pay Order/ Demand Draft) must be submitted in hard to the office before the bid opening in sealed envelope.
- Bidders can participate in whole tender. Rate of each staff/cadre should be quoted separately.
- The bidder must adhere to the minimum wage rate (notified by the Labour & Human Resource Department) and all applicable duties, taxes & all kinds of charges in Pak Rupees (imposed by the FBR/PRA/any other government organization) while preparing financial bid.
- The quoted rates provided by the bidder will be applicable for one year from the date of commencement.
- Income Tax/Withholding Tax, PRA & Sales Tax (if applicable) will be deducted in accordance with the law.
- The procuring agency reserves the right to accept or reject all bids/proposals in accordance with Rule 33 of PPRA Rules, 2004.

Note: Notification of the Grievance Redressal Committee (GRC) constituted in terms of Rule 48 of PPRA Rules, 2004 is provided on EPADS at www.eprocure.gov.pk.

PID(L)660/26

(BILAL TARIQ) Deputy Director / Admin, FIA Lahore Zone. Ph: 042-99203387