National Disaster Risk Management Fund

A company set up under section 42 of the Companies Act, 2017

Making Pakistan Resilient

TENDER NOTICE

NIT No. P190503 (EPADS)

Individual Consultant - Strategic Advisory (003/HR/CONS/01/2026)

National Disaster Risk Management Fund (hereinafter referred as "NDRMF", "Procuring Agency") is a not-for-profit company incorporated with the Securities and Exchange Commission of Pakistan, under Section 42 of the Companies Act 2017, invites e-proposals for the consultancy services of "**Individual Consultant - Strategic Advisory (003/HR/CONS/01/2026)**" with the reference of **"P190503",** from eligible Consultant(s) duly registered with relevant tax authorities and fulfil all the eligibility & qualification requirements mentioned in the RFP documents under Public Procurement Rules, 2026 - Single Stage One Envelope Procedure**,** Public Procurement CS Regulations 2010, **Fixed Budget Method**.

2. Request for Proposal (RFP) document containing detailed Instructions, Terms of Reference, Contract terms & conditions for the aforesaid activity, may be downloaded (free of cost) from PPRA's Website i.e. www.ppra.org.pk, Fund's website i.e. www.ndrmf.pk and from PPRA's **e-Pak Acquisition and Disposal System (EPADS)** at **https://epads.gov.pk/opportunities/federal/procurements/190503**.

3. All proposals must be accompanied by Bid Securing Declaration on the prescribed format provided in Section 5 of RFP Document.

4. The Proposal, prepared in accordance with the instructions in the e-RFP documents, must be submitted through **EPADS v2.0** on or before **Monday, November 23, 2026 10:00 AM**. Proposals will be opened on the same day at **Monday, November 23, 2026 10:30 AM**. Manual submission of proposals shall not be entertained. Those consultants who have not yet registered on the new version of **EPADS v2.0,** may register themselves on https://vendors.epads.gov.pk/. A tutorial to explain the registration process is available at https://www.youtube.com/watch?v=MNW6T38v7tc-

5. Applicants are requested to get registered on Public Procurement Regulatory Authority (PPRA) **EPAD System** V2.0 (https://vendors.epads.gov.pk/) to participate in the aforesaid bidding process. In case Government announces any public holiday, e-proposals through EPAD system will be opened/decrypted on next working day on same time, at footer stated address. This notice is also available on Fund's Website i.e. www.ndrmf.pk and PPRA website at www.ppra.org.pk. The notification regarding the constitution of the Grievance Redressal Committee (GRC), in accordance with Rule 65(1) of PPR-2026, has been published on the PPRA website and created on EPADS.

Manager (Procurement)
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