603 Base Workshop Electrical and Mechanical Engineers
Lahore Cantonment
Tel: 042669935666
No 81203 / IT / EME

26 Oct 2026

To: M/S All Contractors

Subject: **Tender Notice No. 03 A-IN-U TOOLS & EXP ITEMS FY 2026**

603 Base Workshop Electrical and Mechanical Engineers intends to purchase the items as mentioned in excel sheet attached to this letter, through "OPEN COMPETITIVE BIDDING" under the provision of Rule 21 of PPRA Procurement Rules 2004, please.

Terms and Conditions of the Tender

1. **Rates**
   a. Quoted rates must be valid upto**31December 2027**from date of finalization of CST.
   b. Quoted rates must be inclusive of all the Government taxes i.e. **General Sales Tax, Income Tax and other** charges as applicable.
   c. Rates will be quoted for **brand new items**.
   d. Brand and country of origin of the quoted item will be mentioned against each.
   e. For paint items, rates should be quoted by only original manufacturers.
   f. Rates will be quoted for Economic Order Quantities (EOQ), that is, items mentioned will be procured for repair of vehicles.
   g. Items are clubbed in different categories for example Nuts & Bolts, Steel items, welding rods etcetera. Rates be quoted keeping in mind that package deal may be awarded to lowest bidder in maximum items having minimum cost effect in a particular club.
   h. Tender fee **Rs.3000/-** should be submitted along with the bids.

2. **Quotation**
   a. Technical& Commercial offers be provided in accordance with "**SINGLE STAGE – TWO ENVELOPES**" procedure, as laid out in Rule 36(b) of PPRA Procurement Rules 2004.
   b. Envelopes will be marked as "**FINANCIAL PROPOSALS**" and "**TECHNICAL PROPOSALS**" in bold and legible letters to avoid confusion. Bids with envelopes having incorrect or no marking will result into disqualification of bid.
   c. Soft copy of Technical and Commercial Offers should be provided separately in CD (marked technical and commercial on cover), failure to do which may result into disqualification of bid.
   d. The offers should be submitted strictly as per format given in tender documents and IT No. should be clearly mentioned on the envelopes, failure to do which may result into disqualification of bid.
   e. No columns should be left blank in quotation; **NQ** should be written in column for **ITEMS NOT BEING QUOTED**.
   f. **CUTTING OR OVERWRITING** in the quotation makes it liable to rejection.
   g. Technical Proposals will be opened on **12 Nov 2026**.Technically qualified firms will be informed accordingly and called, on a later date, for opening of Financial Proposals. Financial Proposals of technically disqualified firms will be returned unopened.
   h. Package deal may be resorted to as per PPRA Rules2004 and EME Procurement System 2018.
   i. Source of procurement/ documentary proof along with following documents should be enclosed in the technical offer:-
      (1) Covering letter of the firm (on firm's letter head) intimating summary ofsource of procurement.
      (2) MI Clearance Letter (if available) should be attached.
      (3) Proof of being tax filer and FBR registration.
      (4) Certificate of relevant experience and past performance.
      (5) Contractor should be stockiest (preferably) and proof of financial capacity (Bank Statement should be provided for last 2 yrs) for handling bulk purchases.
      (6) Manufacturer/ authorized dealer and stockiest will be preferred (Documents toprove manufacturer or authorized dealership to be provided).
      (7) Specify area of specialty as well as brand.
      (8) All documents submitted therein must be stamped and signed by authorized representative of the firm.
   j. Any clarification / query regarding interpretation, understanding and/or filling of Tender Document may be sought from LPO603 Base Workshop Electrical and Mechanical Engineers (Contact No0331-4037681).
   k. 603 Base Workshop Electrical and Mechanical Engineersmay reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The Workshop shall upon request communicate, to any supplier or contractor who submitted a bid proposal, the ground for its rejection of all bids or proposals, but will not be obliged to justify those grounds vide Rule 33 and 34 of PPRA Procurement Rules 2004.

3. **Supply Requirements**
   a. Advance Samples will be provided by the firms to assess the quality, technical feasibility and functionality of the item.
   b. Bulk supplies will be provided exactly in accordance with the specifications of advance accepted samples.
   c. Estimated delivery period of the stores quoted must also be mentioned in quotations.

4. **Tender Opening**

IT No	Make and Type	Last Receiving Date/Time	Opening Date/Time
03	• A-IN-U TOOLS & EXP ITEMS FY 2026	12 Nov 2026 1100 Hrs	12 Nov 2026 1130 Hrs

   a. No quotation will be accepted after due date and time.
   b. Technical Proposals will be opened on **12 Nov 2026** on above mentioned time. Representatives of firms should attend opening of quotations along with the authority letters. Representatives without authority letters will not be allowed to attend the tender opening.

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c. Bid security and performance guarantee as per Public Procurement Regulatory Authority Regulations will be claimed, if deemed necessary.

d. Commercial offers of technically qualified firms only, will be opened in the presence of firm's representatives on date and time fixed after technical acceptance.

5. **Registration**. General Headquarters security wise cleared firms, registered with this establishment or any other defense organization can participate in this tender inquiry. However if the bidder is not registered with 603 Base Workshop Electrical and Mechanical Engineers, it will be registered provisionally and necessary registration modalitieswill have to be completed on priority by the Bid winner within ten days of the invitation tender opening date, otherwise the purchase order will be issued to the next lowest bidder registered with the 603 Base Workshop Electrical and Mechanical Engineers.

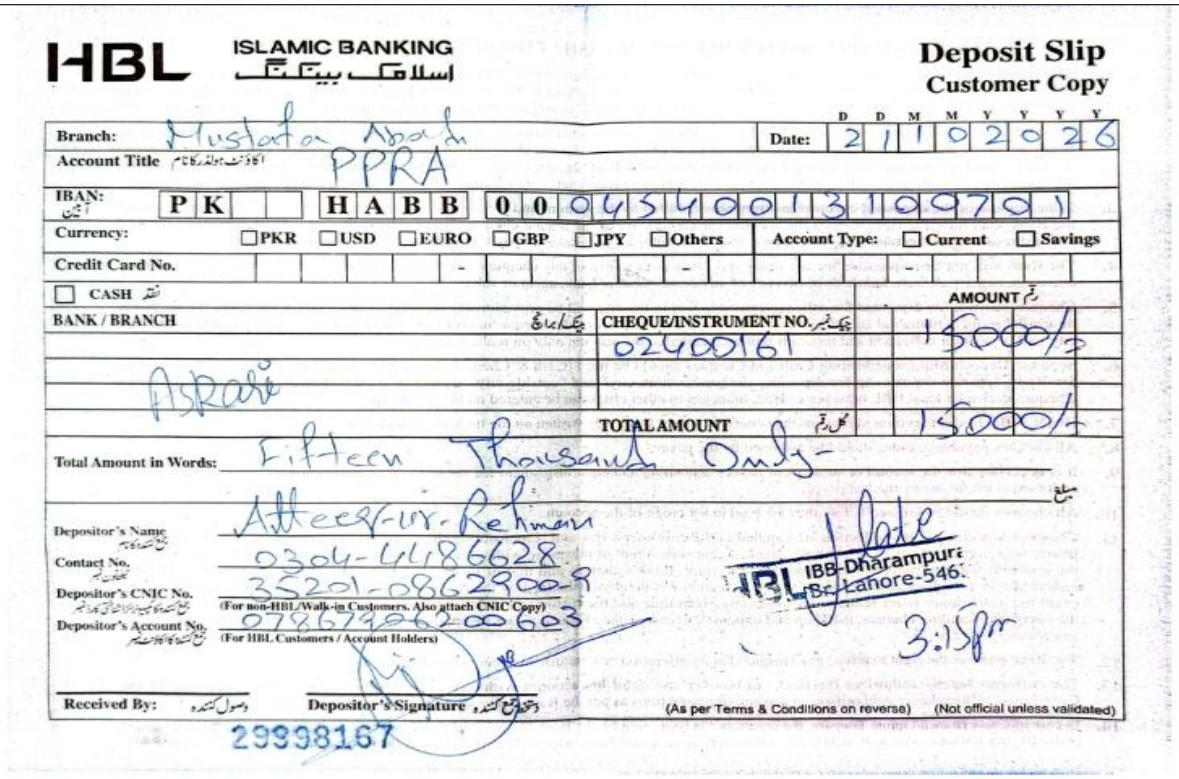
6. **Special Instructions**

a. 603Base Workshop Electrical and Mechanical Engineers will bear noresponsibility for wrong quotation. Carefully study the specifications of store(s)/ item(s) of this tender inquiry before quoting.

b. Any omission due to misprinting, typing error, illegible quotations will be liable to rejection of quotations.

Note:-

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances, not later than 15 days, for Redressal of Grievances Committee, as provided in Rule 48 of PPRA Procurement Rules 2004.



HBL ISLAMIC BANKING اسلامک بینکنگ

Deposit Slip
Customer Copy

Branch: Mustafa Abad Date: D D M M Y Y Y Y = 2 1 1 0 2 0 2 6

Account Title اکاؤنٹ ہولڈر کا نام: PPRA

IBAN: P K H A B B 0 0 0 4 5 4 0 0 1 3 1 0 9 7 0 1

Currency: ☐ PKR ☐ USD ☐ EURO ☐ GBP ☐ JPY ☐ Others Account Type: ☐ Current ☐ Savings

Credit Card No.

☐ CASH نقد

BANK / BRANCH بینک/برانچ	CHEQUE/INSTRUMENT NO. چیک نمبر	AMOUNT رقم
ASRafi	02400161	15000/-
	TOTAL AMOUNT کل رقم	15000/-

Total Amount in Words: Fifteen Thousand Only-

Depositor's Name: Atteeq-ur-Rehman
Contact No.: 0304-4486628
Depositor's CNIC No.: 35201-0862900-9 (For non-HBL/Walk-in Customers. Also attach CNIC Copy)
Depositor's Account No.: 07867962000603 (For HBL Customers / Account Holders)

IBB-Dharampura Br. Lahore-546.

3:15pm

Received By: وصول کنندہ Depositor's Signature جمع کنندہ

(As per Terms & Conditions on reverse) (Not official unless validated)

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CamScanner