

**GOVERNMENT OF PAKISTAN
(ESTABLISHMENT DIVISION)
SECRETARIAT TRAINING INSTITUTE**

F. No. 16-1/2026-GS

Islamabad the 08th July, 2026.

TENDER NOTICE NO. 01/2026-27

**INVITATION TO BID FOR PURCHASE OF STATIONERY, PAPERS, TONERS FOR
COMPUTER PRINTERS/ PHOTOCOPIER / FAX MACHINE ETC.,
MISCELLANEOUS, ELECTRIC ITEMS AND IT EQUIPMENT FOR STI DURING
FINANCIAL YEAR 2026-27.**

Secretariat Training Institute (STI) intends to invite sealed bids for supply of Stationery, Papers, Toners for Computer Printers/ Photocopies/ Fax Machine etc., Miscellaneous, Electric items and IT Equipment during financial year 2026-27 **in pursuance of rule 36(b) of PPRA Rules 2004 i.e. single stage- two envelope procedure.**

2. Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc. are available at the office of Deputy Director (GS), Secretariat Training Institute, Plot No.7, Sector H-9, Islamabad which may be obtained at a Price Rs.10,000/- on any working day during office hours, as provided under Rule 23(5) of PPRA Rules, 2004.

3. The bids, duly accompanied with prescribed bid security and prepared in accordance with the instructions as per bidding documents to be submitted through e-PADS and hard copy of bidding documents must reach at Secretariat Training Institute, Plot No.7, Sector H-9, Islamabad exactly after 15 days of publication/printing date of tender in national daily(ies) or on 27th July if this date meets with 15 publication days or is after 15 days. Tender will be opened on same day at 11:30 p.m. in the presence of bidders, or their representatives, whosoever chooses to be present.

4. This advertisement is available on newspaper, PPRA website at www.ppra.org.pk/E-Pads, www.establishment.gov.pk, and www.sti.gov.pk.

5. STI reserves right to reject all bids or proposals at any time prior to acceptance as provided under Rule 33 of PPRA Rules, 2004.


(AKHTAR MEHMOOD)
Deputy Director (GS)