Ministry of Water Resources
Government of Pakistan
وزارت آبی وسائل حکومت پاکستان

INVITATION FOR BIDS NOTICE

PROCUREMENT OF IT EQUIPMENT'S, OFFICE STATIONERY & MISC. STORE ITEMS

Activity Ref. No.	:	**4(13)2026/27-Admin/PPDU**			
Procurement Method	:	**Single Stage-Two Envelope [1S2E]**			
Date & Time for Submission of Bids	:	Date:	**15-11-2026**	Time:	1100 Hours, PST
Date & Time for Opening of Bids	:	Date:	**15-11-2026**	Time:	1130 Hours, PST

Project Planning and Development Unit (PPDU), Ministry of Water Resources, Government of Pakistan has allocated funds for procurement of various goods, planned during the financial year 2026/27 and is intending that part of the proceeds of those funds, will be used to cover eligible payments under the contracts resulting from the respective procurement activities.

The Project Planning and Development Unit now invites sealed bids from eligible Suppliers for the **Procurement of IT Equipment's, Office Stationery & Misc. Store Items** on Delivered Duty Paid Islamabad basis, as per following details:

Lot #	Sr #	Description of goods	Required Items
Lot 01	1	Laptop	05
	2	Desktop	04
	3	LED (TV)	04
	4	Photocopier	01
Lot 02	1	Office Stationery	79
	2	IT Equipment's	06
	3	Computer Stationery	02
	4	Printer Toner (Color & Black)	09
	5	Printed Items	05
	6	Miscellaneous Store Items & Others	15

The bidding shall be conducted in line with the **"Single Stage-Two Envelope"** procedure of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time) and is open to all potential bidders, who shall be fulfilling the eligibility criteria given in the bidding document.

All bids must be accompanied by a **Bid Security** of the value as mentioned in the bidding documents, in Pak. Rupees and in an acceptable form as given in the bidding document.

A complete set of Bidding Document, containing description & technical specifications of items, bidders' eligibility & qualification requirements, and detailed terms & conditions etc. is available at **EPADs** and can be viewed/download therefrom **free of cost**. Besides, it is also available/uploaded at website of the Ministry of Water Resources (www.mowr.gov.pk).

Bidders may submit their bids for both lots as contained in Schedule of Requirements, Partial bidding is not permitted. A contract shall be awarded to the lowest bidder if emerged as the Most Advantageous Bidder, in respect of both lots. Conditional or incomplete bid shall not be accepted. Evaluation and comparison of bids for each lot shall be carried out on complete lot (100% items & quantities) basis. The designated Procurement Committee shall be empowered to ask for samples of quoted items from the bidder(s) for verification, comparison and testing purpose.

The original **Technical & Financial Bids** should be submitted through/at EPADS, whereas, their one (01) copy, properly filled in, and enclosed in separate sealed envelopes i.e. separate **Technical Bid & Financial Bid**, duly mentioning the Name & Ref. Number of the procurement activity & **"Lots"** for which bids are being submitted, on the envelopes, must be delivered to the **Sr. Contract Management Specialist** at the Unit located at, Project

Planning and Development Unit (PPDU), 2nd Floor of Federal Flood Commission (FFC) Building, 6-Ataturk Avenue, G-5/1, Near old MNA Hostel, Islamabad by or before **1100 hours PST, 15-11- 2026**. The Technical Bids shall be opened **at 1130 hours PST** on the same date in the presence of bidders' representatives who choose to attend the opening at the aforesaid address. In case of public holiday on bids' submission & opening date, the same shall be held on the next working day.

Bids received after the due date and time, either by hand or through courier, shall not be entertained in any case. This advertisement is also available Free of Cost at PPRA & Ministry of Water Resources websites at **www.ppra.org.pk** and **https://mowr.gov.pk/**, respectively.

Sr. Contract Management Specialist
Ministry of Water Resources,
Project Planning and Development Unit,
2nd Floor of FFC Building, 6-Ataturk Avenue, G-5/1,
Near old MNA Hostel, Islamabad.
051-9244634