



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU, SUKKUR

Airport Road Sukkur, Near Sukkur IBA University

OUR FAITH, CORRUPTION FREE PAKISTAN

TENDER NOTICE

**HIRING / OUTSOURCING OF SERVICES OF
OFFICE BOYS, PLUMBER, GARDENERS AND JANITORIAL STAFF etc.**

1. NAB Sukkur invites sealed bids through E-PAD from reputable experienced companies / firms / business entities duly registered with FBR for provision of services regarding outsourcing of Office Boys, Janitorial Staff etc. for NAB Sukkur located at **Airport Road, Near Sukkur IBA University, Sukkur** for one year and extendable for further 2 years subject to satisfactory performance on mutually agreed terms and conditions. The eligible service provider must have valid sales tax and income tax registrations with active ATL status, and fulfills the eligibility criteria / terms and conditions as per the bidding documents.
2. Bidding shall be carried out by Single Stage Two Envelope Procedure. Further, any bids not submitted through E-PADS (www.eprocure.gov.pk) shall stand rejected as per **S.R.O. No. 296(1)/2023**. The SRO is available at PPRA's website (www.ppra.org.pk/doc/epronotif.pdf).
3. The Bidder must submit bid security both physically and online before the deadline as per rule 25 of PPRA, amounting to **Rs. 500,000/-** in the shape of Bank Draft / Pay Order in favor of NAB Sukkur.
4. Bids shall be valid for 90 days. In case of unsuccessful tenders, Earnest Money (Bid Security) will be released/returned within a fortnight and in case of successful bidder the same shall be released on furnishing of performance security equivalent to 10% of the total amount of contract in shape of Bank Guarantee.
5. A certificate to the effect that the Bidder has never been blacklisted by any Ministry / Division / Department / Government Organization should accompany with the bid.
6. Interested companies / firms / business entities should apply through **EPADS** with subject "**Tender for Outsourcing of Services of Office Boys, Janitorial Staff etc.**" till **27TH July, 2026 at 11:00AM**. The Technical Proposals will be opened on the same day at **11:30AM** in the presence of the bidders/representatives. Details of staff required are as under:-

S#	Required Posts	No.
i.	Office Boy	15
ii.	Plumber	01
iii.	Gardener / Mali	02
iv.	Janitorial Staff / Sanitary Worker	06
Total		24

7. Procuring agency reserves the right to reject all bids in terms of Rule-33 of PPRA Rules 2004. Procuring agency also reserves the right to alter required post and number of staff as per its requirement. In case public holiday is announced on bid submission & opening date the same shall be held on the next working day.-
8. This Tender Notice is available on PPRA/EPADS Website (www.ppra.gov.pk) and NAB website (www.nab.gov.pk).

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