

## TENDER NOTICE NO. 02 / 2026-27

### PURCHASE OF STATIONARY ITEMS

1. A Public Sector Organization invites sealed Tender from reputable Firms, Stockist, Wholesale Dealers, Manufacturers and Proprietors having GST& NTN numbers. and their own offices with telephone numbers, on F.O.R. Lahore basis for under mentioned items:-

|                                          |                                      |
|------------------------------------------|--------------------------------------|
| Last date for Purchasing of Tender       | 15-SEPTEMBER-2026 before at 10:00 AM |
| Last Date & Time of submission of Tender | 15-SEPTEMBER-2026 before at 11:00 AM |
| Date & Time of Opening                   | 15-SEPTEMBER-2026 at 11:30 AM        |
| Description                              | AS PER LIST ATTACHED                 |
| Quantity                                 | As mentioned in the list             |

2. The terms & conditions and detailed specification can be obtained after providing documentary evidence to the fact as stated above Para No.1) along-with the written request addressed to the Pr. Administrator on payment of Rs.1000/- (Non-refundable) through Deposit-at-Call/Pay Order in favour of Pr. Accounts Officer, P.O. Box No.10068, Lahore.
3. The bidder has to deposit @ 5% Earnest Money of the quoted value in the shape of Deposit at Call in favour of Pr. Accounts Officer, which will be refunded on completion of satisfactory supplies/guarantee period (if any) if S.O. is awarded Or the earnest money in case of unsuccessful bidders will be released as soon as the case is finalized. The tender not accompanied with earnest money will be rejected. The validity of rates must be 90 days.
4. The Tender will be opened as per schedule given above against each tender in the presence of bidders if they like to be present. While submitting quotation, envelope should be clearly super-scribed the Tender Notice No. with due date for its identification separately.
5. The supplier is requested to bring I. D. Card with him for collection of Tender Documents.
6. The procuring agency may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier or contractor who submitted a bid or proposal the ground for its rejection of all bids or proposal, but is not required to justify those grounds.

( PR. ADMINISTRATOR )  
P.O. Box No.10068, Lahore  
Ph. No.042-99231064-68  
Fax: 042-99230778