



E-Tender Notice for Hiring of Group Life Insurance Services for NAFSA Employees

RFP No. PSW/PROC/25-26/Comms-532 (P94876)

Pakistan Single Window (PSW), the notified operating entity for the PSW system under provisions of the PSW Act, 2021 and a company incorporated under section 42 of Companies Act 2017 invites e-bids through PPRA's EPADS 2.0 portal from experienced vendors for **Hiring of Group Life Insurance Services for NAFSA Employees. The bidders should be registered suppliers on the e-Pak Acquisition & Disposal System 2.0 (EPADS 2.0)** in order to participate in subject tender. Interested bidders can register themselves electronically on EPADS through <https://vendors.epads.gov.pk/register>. A tutorial to explain EPADS 2.0 registration process is available at <https://www.youtube.com/watch?v=MNW6T38v7tc>.

Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid securing declaration, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be accessed through EPADS 2.0 <https://epads.gov.pk/opportunities/federal/procurements/94876> or downloaded from <https://www.psw.gov.pk/documents/tenders>.

The tendering process shall be as per **Single Stage one Envelope** procedure of Pakistan's Public Procurement Rules (PPR) 2004. Prospective bidders may request clarification on any aspect of the bidding documents by **03rd September 2026**. Prospective Bidders may send their queries via email at procurement@psw.gov.pk or through e-PADS 2.0.

Bids, prepared in accordance with the instructions provided in the bidding documents, must be submitted electronically through EPADS 2.0 on or before **11th September 2026 at 1500 Hrs**, and the bid securing declaration must be sent to the procurement department, via email at procurement@psw.gov.pk before the bid submission deadline, without which bids shall be rejected. Bids will be opened on the same day at **1530 Hrs**. In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same. This notice is also available on PPRA website at www.ppra.org.pk.



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