



# ISLAMABAD MODEL COLLEGE FOR GIRLS

G-14/4, ISLAMABAD Phone: 051-2768068

## **TENDER DOCUMENTS 2026-2027**

### **TERMS & CONDITIONS FOR SECURITY GUARD SERVICES**

1. The rates quoted in the tender shall be valid upto 30-06-2027. Escalation rates shall not be permissible on any account. The contract will be for one year w.e.f 1<sup>st</sup> September, 2026 to 30<sup>th</sup> June, 2027. The security company should sign an unconditional agreement on stamp paper on the recommendation of procurement committee. The stamp paper should issue by the company/ firm in favour of Islamabad Model College for Girls G-14/4, Islamabad.
2. A call deposit amounting to Rs. 50,000/- in favor of Principal Islamabad Model College for Girls G-14/4, Islamabad is required to be submitted along-with the tender failing which tender shall be rejected. In case of successful bidding, this call deposit will be kept as Security and would be retained upto 30-06-2027 i.e. till completion of agreement/contract and satisfactory report of competent authority, otherwise same will be refunded within 15-days.
3. The services of security guard equipped with licensed weapon (non-prohibited) will be for 12 hours without any break during a month. No leave will be granted from the college side in any case. Changing of guard without prior permission will not be allowed, at-least 24 hours before should inform the college administration for replacement of guard (in case of leave).
4. Well behaved and security cleared by the police/ other security departments guards will be accepted only. Evidences should provide to the college management before deployment of the guards according to agreement. Above 50 years old guard will not be accepted.
5. Proper Uniform for summer and winter (season wise) will be provided by the company. No residence will be provided by the college in any way.
6. Only such firms are allowed to submit the tender, which are registered with the sales/ income tax department (attached certificate). Cutting/ overwriting and altering of rates shall not be permissible/ considered and will treated as "NIL RATE".
7. Payment shall be made through AGPR, Islamabad and income, General Sales Taxes etc, as per government rules shall be deducted from the bill. The administration shall not be responsible for any delay in payment.
8. The Procurement/Purchase Committee reserved the right to reject any tender or part of tender without assigning any reason.

  
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PRINCIPAL  
ISLAMABAD MODEL COLLEGE FOR GIRLS,  
G-14/4, ST # 14, ISLAMABAD