



WAFaqi MOHTASIB (OMBUDSMAN)'S SECRETARIAT
Regional office, 1st Floor of Benevolent fund Building, Peshawar cantt
Phone (Off): 091-9213477 General Fax: 091-9211571

No.1(13) stationery/WMS/2025

Peshawar, the ^{1st} April, 2026

M/S A-RAZZAQ Stationers

Govt Contractor & General Order Supplier
Shop No. VII, Near Shelton's Green Hotel,
Saddar Road, Peshawar Cantt.
091-5274278

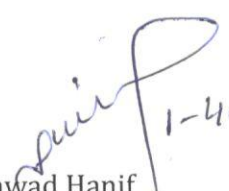
SUBJECT: WORK ORDER (E-Tender NO. F-26021753361 (2025-26))

I am directed to refer the subject mentioned above and to apprise that your rates offered vide quotation dated 10/03/2026, has been approved being lowest by the Purchase committee of this office and same was endorsed by Competent authority Head office Islamabad's letter No.3(4) store/WMS/2024-25 dated 30.03.2026.

You are therefore directed to supply office stationery items to this Department as per rules (demand basis) and also submit bill for payment on monthly basis.

The following terms and condition as mentioned in the Tender will be followed:

1. *This is not one order. Orders will be placed according to our budget and need basis till 30.06.2026.*
2. *The rates should be valid for 30.06.2026. No increase of rates will be acceptable after the submission of tender.*
3. *All the items of premium quality to be provided in proper company packing.*
4. *If finding any sub-standard quality article during examination at any stage, then the deposited security will be forfeited in favor of the department and the tender will be cancelled.*
5. *The Firm/Suppliers will be bound to supply the required items within 3 days from the date of issuance of demand.*
6. *Wafaqi Mohtasib's Secretariat reserves the right to impose cut on prices proportionately in case the supplies are not found conforming to the specifications.*
7. *Supply order to be ensured on the provided address as and when the order is given. The mentioned tender is for a period of 30.06.2026, and all the orders will be placed accordingly, to our budget and need throughout the financial year 30.06.2026.*
8. *It will be responsibility of contractor to deliver the order to Wafaqi Mohtasib Secretariat Regional office Peshawar, located at 1st Floor of Benevolent fund Building, Peshawar cantt. All and / any cost of transportation to Office will be responsibility of the contractor and no additional charges will be paid.*


Fawad Hanif
Director(Admn)

1-4-26