

Muhammad Imran Qureish
In-charge (GS-I)
PIDE, Islamabad.

No.GS.15/PIDE

M/s SHIGA TRADERS,
Al-Rehman Market, Near Bank-Al-Habib,
Al Mahboob Colony, Chakri road,
RAWALPINDI
Contact: 0332-5003443
Email: shigatraders2006@gmail.com

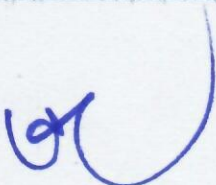
Subject: **PROCUREMENT OF LAPTOPS AND PRINTER UNDER TENDER NO. GS/05/2026**

Dear Vendor,

With reference to tender No. GS/05/2026 floated through E-PADS, and pursuant to the evaluation of technical and financial bids, your firm has been declared the successful bidder in accordance with the prescribed procurement procedure. Following the issuance of the Letter of Intent (LoI), this Purchase Order is hereby issued for the Procurement of Laptops and Printers strictly in accordance with the tender documents, approved specifications, and agreed financial bid.

1. Supply Details:

S. No	Name of Items	Description	Qty.	Total Price with GST (PKR)
1.	Laptop	<ul style="list-style-type: none"> • Processor: Intel Core Ultra 7 • Processor 10 Core • RAM: 16 GB • Storage: 512 GB SSD NVMe branded • Display: 14-inch screen FHD • Backlit Keyboard • Windows 11 OS • Accessories: Laptop bag • Warranty: 1 Year 	03	1,255,000/-
2.	MFP LaserJet Printer	<ul style="list-style-type: none"> • MFP LaserJet Printer (Fast Duplex Printing 29 PPM, • Connectivity Ethernet and USB 2.0, Resolution: Up to dpi (1200 dpi effective), Duty Cycle: Up to 20,000 pages per month • Memory/Processor: 64 MB RAM / 500 MHz, • Mobile Printing: Apple AirPrint, Mopria Certified, • HP Smart App. The 40-sheet ADF handles multi-page scanning automatically 	01	





3.	LaserJet Printer DN	<ul style="list-style-type: none">• LaserJet Printer DN Prints up to 40-42 pages per minute (ppm),• Duty Cycle: Designed for heavy use with a monthly duty cycle of up to 80,000 pages,• with a recommended volume of 750 – 4,000 pages.• Paper Handling: Includes a 100-sheet multipurpose tray and a 250-sheet input tray (optional third tray available to boost capacity to 900 sheets).• Connectivity: Features Ethernet 10/100/1000Base-TX and USB 2.0 connectivity.• Duplexing: Automatic two-sided printing (Duplex) is standard	01	
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2. DELIVERY DETAILS

- **Delivery Location:** PIDE, Quaid-e-Azam University Campus, Islamabad.
- **Delivery Timeframe:** Within **1-2 weeks** from the date of this order.
- **Mode of Delivery:** At supplier's cost and responsibility.

3. TERMS & CONDITIONS

i. Payment will be made through cross cheque within 30 working days after successful delivery, inspection, and submission of the invoice along with all supporting documents. The supplier shall provide a minimum one-year official warranty, as specified in the tender, for each laptop and printer from the date of delivery. All items will be subject to inspection and acceptance by an authorized officer of the Institute, and any items not meeting the tender specifications will be rejected.

ii. Furthermore, all applicable taxes, including GST and Income Tax, shall be deducted at source in accordance with the Federal Board of Revenue (FBR) rules and the Statutory Regulatory Orders (SROs) currently in force.

4. DOCUMENTS TO BE SUBMITTED

- Original Commercial Invoice
- Delivery Challan
- Copy of this Purchase Order
- Sales Tax Invoice as per FBR requirements
- Any other document required under the tender

You are requested to proceed with the execution of the work in accordance with the above-mentioned terms and conditions.

Best regards,

(Muhammad Imran Qureish)

Copy for information to:

1. PS to Registrar, PIDE, Islamabad.
2. PS to Treasurer, PIDE, Islamabad.