Phone No.051-4923033

SUI NORTHERN GAS PIPELINES LTD.

SNGPL STORES, NEAR GREEN LAGOON HOTEL MAIN G.T ROAD, WAH CANTT
SNGPL, GST.03-91-9999-967-19 NTN: 0801137-7

PURCHASE ORDER NO: W-044/2026

Date: 18.06.2026

PO Releasing Date:- 31-08-2026

Net Cost: 901,312.00

M/s. SR Enterprises
P No 1A, Mazzanine Floor, Shop # 7-N
Blue Area, Islamabad
GST # :3277876159905, NTN 5268336-6

Dear Sir,

Subject - Paper, Toner, Stationery & Printing Stationery

Reference Your Quotation No. Nil Dated:- 12.05.2026 in response to our WAH/TE/018/2026 Dt:-23.04.2026 On EPAD Ref:-F-26041846289

We are pleased to place an order on you for the following items, subject to terms and conditions printed overleaf. Changes,additions, there to, including those to the ordered eqipment or material will be authorized solely by an amendment to this order which will be executed in the same manner as this orde -

TE Item No.	Description	Unit	Qty	Rate (Rs)	Total Value (Rs.)
1	Paper Rim, A-4 size 80 Gram, (White) 500 Sheet = 1 Rim= 1 Number, BMO Indonesia	Nos	313	1247	390,311.00
2	Paper Rim, A-4 size 80 Gram, (Blue) 100 Sheet = Packet= 1 Number, Local	Nos	20	417	8,340.00
3	Paper Rim, A-4 size 70 Gram, (White) 500 Sheet = 1 Rim= 1 Number, BMO Indonesia	Nos	35	1068	37,380.00
5	Carbon Paper A-4 size (100 Carbon sheet per packet), Local	Pkt	4	799	3,196.00
6	Khaki Envelop A-4 size (12" x 10"), Local	Nos	500	4.2	2,100.00
7	Ball Point (Blue), Crystal /pure transparent body Piano Crystal)	Nos (Pkt 49)	490	21.6	10,584.00
9	Log Book Single page (Loose) 68 Gram, Two side printing, One Color (Ap per sample), Local	Nos	12000	3.2	38,400.00
10	Envelop Khaki 5"x11" fine paper, Local	Nos	250	1.85	462.50
11	Land Cloth Envelop A-3 size Khaki, Local	Nos	50	29.7	1,485.00
[illegible]	Staplers with provision of pin removal (Standard Size), TF0326	Nos	18	517	9,306.00
14	Punch Machine 30 pages, TF0104	Nos	2	1170	2,340.00
15	Yellow Color Highlighters, Marcury (Pink-3, Green-3, Blue-3, Yellow-1)	Nos	34	55	1,870.00
16	Squash Tape Dispenser, National	Nos	4	208	832.00
17	Crystal (Blue) Stamp Pad, Crystal	Nos	6	89	534.00
18	Calculator, CT9300	Nos	6	1234	7,404.00
19	Glue Stick 124mm, UHU	Nos	6	799	4,794.00
20	Writing Pad A-4 size, Arhan	Nos	10	78	780.00
21	Enclosure List A-4 size (100 pages per pad), Local	Nos	10	387	3,870.00
23	Subordinate P/L form A-4 size (100 pages per pad, Local	Nos	10	387	3,870.00
25	Gum Stick 36 Gram fine quality, TF	Nos	26	240	6,240.00
26	Sticky Notes 2"x3", TF	Nos	50	62	3,100.00
27	Blue Ball Point (10 pcs per packet) fine, Piano Jelflow	Pkt	10	204	2,040.00
28	Toner Cartridge for HP Laser jet printer P1606DN, China	Nos	3	1624	4,872.00
29	Blue Box File with Clamp (Fiber Coated + Superior Quality)	Nos	106	317	33,602.00
30	Heavy-duty Stapler Machine capacity 100 sheets (Staples 23/10 & 23/15) (Loading capacity 100 staples) (insertion depth 250mm), TF00086	No	1	4999	4,999.00
31	Pantom Toner PC-310 Black Laser Toner Cartridge, China	Nos	1	8914	8,914.00
33	Subordinate Staff Overtime Claim Form (Single Color, Two Sided Printing, Paper Size: Legal & Paper Weight :68g) Pads, Local	Nos	20	524	10,480.00
34	Vehicle Defect Report Pads [Pads, One Sided Single Color Printing, Paper Size: A4 & Paper Weight :68g, Local	Nos	10	390	3,900.00
35	Movement Order Forms (Perforated) [Pads of 100 Sheets, One Sided Single Color Printing, Paper Size: A4 & Paper Weight :68g], Local	Nos	20	390	7,800.00
36	Medical Claim Form Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g) Local	Nos	5	454	2,270.00
37	Washout/Exposure Repair Report ROW Patrolling/Inspection Carried Out Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g), Local	Nos	24	390	9,360.00
38	Gate Pass Books, Perforated with Serial (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g, Local	Nos	30	585	17,550.00
39	Weekly ROW Inspection Report Form Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g) (Form No:1392/70), Local	Nos	40	390	15,600.00
40	Work Report Form Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g), Local	Nos	5	454	2,270.00
41	Subordinate Staff TA/HA Forms Pads (Single Color, 2 Side Printing) (Paper Size: Legal & Paper Weight :68g) Form No: 1529/63/67/74, Local	Nos	25	519	12,975.00
42	Casual Labour Payment Sheets [One Sided, Single Color Printing, Paper Size: A3 & Paper Weight :80g & Paper Color: Green] (Sample Attached), Local	Nos	250	37	9,250.00
43	Case Crossing Inspection Report Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g), Local	Nos	5	454	2,270.00
44	Overhead Crossing Inspection Report Form 202-B [Pads, One Sided Single Color Printing, Paper Size: A4 & Paper Weight :68g], Local	Nos	5	454	2,270.00
45	Leak Testing Report , Pads (Single Color, One Sided Printing, Paper Size: A4 & Paper Weight :68g), Local	Nos	10	390	3,900.00
46	12-Digits Desktop Calculator, Easy view tilted Large Display featuring Auto Replay and 112 Steps Check Function, Dual Power (Solar+Battery), CT-9300	Nos	6	1287	7,722.00
47	Transparent Tap 1", 7 Star	Nos	10	57	570.00
48	Dusting Cloth Flalain (Large), Local	Nos	24	56	1,344.00
49	Rulled Writing Pads (A4 Size), File 80g pages, Arhan	Nos	24	78	1,872.00
50	Rulled Writing Pads (A4 Half Size), File 80g pages, Arhan	Nos	24	53	1,272.00
51	Attendance Registers (As per Sample), Local	Nos	10	478	4,780.00
52	Rulled Register (8 QRS), Local	Nos	15	335	5,025.00
54	Envelope (A4 Size, White), Local	Nos	300	9.25	2,775.00
55	Lead Pencile (Regular) (10 pcs per packet), Gold Fish	Box	6	239	1,434.00
56	Carbon Paper (21x33 CM, 100 Sheets), Local	Pkt	10	844	8,440.00
57	Stapler Large (Professional), TF0390	Nos	2	2620	5,240.00
58	Ream Yellow Color Paper, A4 size, 80g (As per attached Sample), Local	Nos	3	454	1,362.00

Phone No.051-4923...

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M/s. SR Enterprises
P No 1A, Mazzanine Floor, Shop # 7-N
Blue Area, Islamabad
GST # :3277876159905, NTN 5268336-6

Dear Sir,

Subject - Paper, Toner, Stationery & Printing Stationery

Reference Your Quotation No. Nil Dated:- 12.05.2026 in response to our WAH/TE/018/2026 Dt:-23.04.2026 On EPAD Ref:-F-26041846289

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	Description	Unit	Qty	Rate. (Rs)	Total Value (Rs.)
[illegible]	[illegible]n Green Color Paper, A4 size, 80g (As per attached Sample, Local)	Nos	3	454	1,362.00
60	Paper Ream A3 Size, 80g Fine, BLC	Nos	5	2967	14,835.00
68	Movement Order [Perforated, Pads of 100 Sheets, One Sided Single Color Printing, Paper Size: A4 & Paper Weight 68g], Local	Nos	25	390	9,750.00
70	Black Permanent Marker Large, Bullet Tip, Marcury	Nos	15	74	1,110.00
71	Black Permanent Marker Large, Chisel Tip, Marcury	Nos	10	74	740.00
72	Ink Remover (Correction Pen), TF	Nos	15	57	855.00
73	Sticking Notes (Transparent Neon Colors, 20 Sheets/Pad, TF	Nos	15	121	1,815.00
	Notes:			Total Amount:	763,823.50
	Notes mentioned on attached Annexure-I			GST 18% Extra :-	137,488[illegible]
	Would be applicable to this purchase order.			Total Amount:-	901,311.7[illegible]
				Say Amount:-	901,312.00

(Nine Hundred One Thousand Three Hundred & Twelve Only)

Delivery by As per Note No.2 of Annexure-I

Yours Faithfully
SUI NORTHERN GAS PIPELINES LIMITED

(FAHAD ZIA)
SENIOR OFFICER (PROCUREMENT)
For MANAGING DIRECTOR

CHECKED

Acctt./DCA (Compliance)

10/8

7/8

Indenter:-	Item No (qty)	Job No	Indnet & Diary No
Technical Officer (Maintenence) (Wah-T)	Item 1 Qty (14)	00/21/000107-561	WAH/T/LP/0172/26 Dated:-13.04.2026 Proc Diary No. W/J/221/26 Dated:- 15.04.2026
Area Accountant (Wah-T)	Item 1-2 Qty (25-20)	00/03/000107-561	WAH/ACC/LP/0003/26 Dated:-15.04.2026 Proc Diary No. W/J/222/26 Dated:- 15.04.2026
Senior Engineer (Telecom) (Wah-T)	Item 1,3 Qty (15,15)	00/24/000107-563	WAH/TL/LP/0008/26 Dated:-14.04.2026 Proc Diary No. W/J/223/26 Dated:- 15.04.2026
Incharge (Civil) (Wah-T)	Item 1 Qty (12)	00/23/001707-561	WAH/T/LP/0164/26 Dated:-08.04.20[illegible] Proc Diary No. W/J/224/26 Dated:- 15.04.2026
Senior Engineer (Corrision) (Wah-T)	Item 1,5-7 Qty(7,4,300,30)	00/25/000301-563	WAH/CR/LP/0016/26 Dated:-06.03.2026 Proc Diary No. W/J/181/26 Dated:- 02.04.2026
Executive Engineer (C10) NSR	Item 1,3,6,7,9-11 Qty(20,20,100,20,3000,250,50	00/55/007707-561	WAH/T/LP/0155/26 Dated:-26.03.2026 Proc Diary No. W/J/225/26 Dated:- 15.04.2026
Senior Admin Officer (Wah-T)	Item 7,13-21,23 Qty(40,4,2,10,4,4,6,6,10,10,10)	00/04/000107-581	WAH/ADM-T/LP/0030/26 Dated:-08.04.2026 Proc Diary No. W/J/226/26 Dated:- 15.04.2026
Senior Oficer Procurement (Wah-T)	Item 1,13,17,25-30 Qty(8,2,2,6,10,10,2,6,1)	00/06/000107-561	WAH/PT/LP/0004/26 Dated:-15.04.2026 Proc Diary No. W/J/218/26 Dated:- 15.04.2026
Incharge Stores (Wah-T)	Item 1,6,25,26,28,31 Qty (12,100,5,10,1,1)	00/06/000207-561	WAH/ST/LP/0006/26 Dated:-15.04.2026 Proc Diary No. W/J/217/26 Dated:- 15.04.2026
Senior Engineer (Wah-T)	Item 1,7,9,1315,25,26,29,33-52,55-59,68,70-73 Qty(200,400,9000,12,24,15,30,100,20,10,20,5,24,30,40,5,25,250,5,5,10,6,10,24,24,24,10,15,300,6,10,2,3,3,25,15,5 Item 60 Qty 5	00/23/000107-561 00/23/000607-561	WAH/T/LP/0132/26 Dated:-14.01.2026 Proc Diary No. W/J/167/26 Dated:- 24.03.2026 . WAH/T/LP/0140/26 Dated:-18.02.2026 Proct Diary No. W/J/172/26 Dated:- 25.03.2026

A/C. job No. As above

Management Sanction Ref:-	PCS NO 053/2026, Dated:- 12.05.2026
	Vetting Dated:- 18.05.26, 03.06.26, 08.06.26,09.06.26 & 17.06.2[illegible]

CC: Store Officer W-T:-On Receipt of above material, please arrange to deliver to indentor. It should be ensured/ Certified at the time of receipt of material contained in the delivery chalan/invoice is exactly as per requirement given in the purchase order including country of origin and the same should be mentioned in the Dispatch advice (DA) without any exception.

Please also arrangee to pass Receiving Statement of material received at your end, under intimation to Procurement Office Wah Transmission.

1. Account's Copy
2. Indentor's Copy
3. Material Receiving Stores Copy
4. Procurement Office Copy
5. Inventory Secation H.O Copy
6. Coordinator PB&MC HO

ANNEXURE 1

PURCHASE ORDER NO. W-044/2026
M/S. SR ENTERPRISES

1	**PERFORMANCE/WARRANTY BOND GUARANTEE** Please arrange to provide at your own cost a Performance/Warranty Bond Guarantee equivalent to 10% of the total value of the Purchase Order (Excl. GST) within 30 days after receipt of Purchase Order as per Clause 11 of the tender enquiry. The Performance/Warranty Bond should remain valid for 6 months after the last portion of the goods have been delivered to the final destination. In case Performance/Warranty Bond Guarantee is not received within given time period of 30 days, the validity period of 06 months will be increased to 09 months after the last portion of the goods are delivered to the final destination and services performed as per clause No. 11 of Appendix -"A" of tender.
2	**Material** should be supplied as per technical specifications mentioned in the quotation/purchase order and must be brand new. Sub-standard / defective and re-conditioned **material** will have to be replaced by you on "NO CHARGE BASIS" even after our acceptance.
3	**SALES TAX** The above price is inclusive of all Govt. Taxes / Duties Including GST @ 18%. However, the payment of Sales Tax will be made to you on submission of Sales Tax invoices. We as per Sales Tax Special Procedure (withholding) Rules 2007, shall deduct an amount equal to 1/5th, 1/10th of the total sales tax value shown in the sales tax invoice issued by the supplier and make payment of The balance amount as per applicable rule.
4	**DELIVERY** You will deliver the material within 30 days at our SNGPL Stores after receipt of purchase order. You are also required to contact Officer Stores, Wah (T), at 051-4923153 while making delivery. The Materials must be accompanied by Delivery Challan in Triplicate making attention to the Stores Officer SNGPL Stores Near Green Lagoon Main G,T Road Wah Cantt.
5	**PARTIAL DELIVERY:** Partial Delivery Not Allowed.
6	**PAYMENT** Payment will be made to you by our Account Department within 30 days after satisfactory completion of delivery as given in the purchase order and after receipt of your bills duly marked your National Tax Number in duplicate supported with receipted copies of Delivery Challan and copy of inspection Reports.
7	**PARTIAL PAYMENT:** Partial Payment Not Allowed.
8	**LATE DELIVERY CHARGES:** Time shall be essence of the contract/purchase order and it will include a clause on Late Delivery Charges. This interiliac will state that if the materials, as given in the order have not been delivered on time and as per stipulations in the contract except on account of Force Majeure, Sui Northern Gas Pipelines Limited (SNGPL) shall be entitled to recover **1%** of the total value (excluding sales tax) of the delayed part of material for each week of delay, by way of Late Delivery Charges subject to a maximum of **10%** of the total value (excluding sales tax) of the delayed part of the material. The period for calculation of Late Delivery C Charges shall be reckoned in number of days for which the material was delayed. All the supplies after expiry of scheduled delivery period will be subject to clause mentioned above and does not require any additional noting / mark0ing / comments on delivery challans etc. at the time of receipt of delayed supplies. The payment of such Late Delivery Charges shall not relieve the supplier from performing and fulfilling its obligations under the contract nor will the corresponding rights and entitlements of Sui Northern Gas Pipelines Limited be affected or reduced in any manner. Whenever Late Delivery Charges or any other claim become payable, SNGPL, in its sole discretion shall quantify the same as per tender terms and serve a written notice upon the supplier requiring immediate payment thereof. If the supplier fails to remit payment within the given time period as mentioned in the notice, to be served under any mode of communication i.e. E Mail, Fax, Courier, registered postal cover etc., SNGPL will become entitled to recover the same forthwith by calling upon the complete Performance/warranty Bond Guarantee. The amount over and above the SNGPL's claim will be returned to the bank, on supplier's account, after completion of contract performance period. In case of a contract on turnkey basis or the material covered in the contract is a compact unit consisting of more than one item(s) / part(s) or the delayed part of supply / services, in any way, affects the overall completion, utilization or functionality of the whole item / work, the L/D charges will be worked out on whole unit(s).
9	Please also note that all other terms/conditions of above tender enquiry and those which have been agreed to, through discussion, after bid opening date are integral part of this purchase order.

(FAHAD ZIA)
Senior Officer (Procurement)
For MANAGING DIRECTOR