

Letter of Award (LoA)

Purchase of Stationery Items
(Goods)

National

Single Stage-One Envelope

September 11, 2026 03:52 PM

,Deputy Director

"NAB Islamabad/Rawalpindi G-6, Melody Islamabad"

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To:
UMERTRADERS

Subject: LETTER OF AWARD (LOA) FOR "Purchase of Stationery Items (P71977)" ATNAB Isamabad / Rawalpindi (National Accountability Bureau: NAB)

Kindly refer to your bid for the Purchase of Stationery Items in NAB Isamabad / Rawalpindi (National Accountability Bureau: NAB). In this regard, it is to inform you that you have been declared as the most advantageous bidder for the following item(s):

Individual Item(s)

#	Item Name	Quantity	Unit Price (PKR)	Sub Total (PKR)
1	Paper Cutter <i>UNSPSC: Stationery (Code: 14111509)</i>	100 Qty	60.00	6,000
2	Punch single hole Large (as per Sample) <i>UNSPSC: Stationery (Code: 14111509)</i>	50 Qty	169.00	8,450
3	Envelopes (white) 10"x12" (80 gm) <i>UNSPSC: Stationery (Code: 14111509)</i>	250 Qty	5.70	1,425
4	Engagement Stand (Plastic) A-4 Size <i>UNSPSC: Stationery (Code: 14111509)</i>	50 Qty	500.00	25,000
5	Box file <i>UNSPSC: Stationery (Code: 14111509)</i>	100 Qty	270.00	27,000
6	File cover plastic with clips, A-4 size <i>UNSPSC: Stationery (Code: 14111509)</i>	400 Qty	44.00	17,600
7	File Cover (White) as per sample NAB Logo <i>UNSPSC: Stationery (Code: 14111509)</i>	7000 Qty	27.00	189,000
8	Pencil Lead <i>UNSPSC: Stationery (Code: 14111509)</i>	1000 Qty	11.00	11,000
9	Paper 80 grms F/S size 216 x 330 mm (imported) <i>UNSPSC: Stationery (Code: 14111509)</i>	50 Qty	1076.00	53,800
10	Paper Different Color 80 GSM (imported A-4) <i>UNSPSC: Stationery (Code: 14111509)</i>	70 Qty	320.00	22,400
11	Post it Pad Medium (Multi color) <i>UNSPSC: Stationery (Code: 14111509)</i>	48 Qty	65.00	3,120
12	Peon book 100 sheets 5-1/2x9 <i>UNSPSC: Stationery (Code: 14111509)</i>	48 Qty	120.00	5,760

#	Item Name	Quantity	Unit Price (PKR)	Sub Total (PKR)
13	Diary Register No. 12 <i>UNSPSC: Stationery (Code: 14111509)</i>	20 Qty	430.00	8,600
14	Vehicle Movement Register <i>UNSPSC: Stationery (Code: 14111509)</i>	12 Qty	320.00	3,840
15	Sharpener Machine large <i>UNSPSC: Stationery (Code: 14111509)</i>	12 Qty	650.00	7,800
16	Stapler Pin large size <i>UNSPSC: Stationery (Code: 14111509)</i>	24 Qty	128.00	3,072
17	Stapler Pin Remover <i>UNSPSC: Stationery (Code: 14111509)</i>	48 Qty	65.00	3,120
18	Toner Cartridge for HP-Printer 2055N/2035N series (05-A) <i>UNSPSC: Stationery (Code: 14111509)</i>	12 Qty	1350.00	16,200
19	Toner Cartridge for HP-Printer Pro 400 (80A) <i>UNSPSC: Stationery (Code: 14111509)</i> Brand: china	24 Qty	1430.00	34,320
20	Fax Cartridge Model KX-FAD 89E KX-FL 401,402,403 <i>UNSPSC: Stationery (Code: 14111509)</i>	4 Qty	1050.00	4,200
21	Envelopes (Khaki) SE 8 (70gm) <i>UNSPSC: Stationery (Code: 14111509)</i>	500 Qty	2.00	1,000
	Grand Total			452,707

You are required to formally sign the Contract containing detailed terms and conditions by Wednesday, September 2, 2026. You may also be required to pay stamp duty as per applicable rate.

Please note that this letter is not a contract but an expression of our intent to enter into a contract with you. In case of failure to comply with the instructions as detailed in the preceding paragraph, the procuring agency reserves the right to cancel this LoI, and proceed to issue offer to the next most advantageous bidder.

NAB Islamabad / Rawalpindi (National Accountability Bureau: NAB), Deputy Director
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