



29 SEP 2026

691

Second Party:

1. The first party has awarded the contract of Janitorial and other services to the second party for the period w.e.f 01.10.2026 to 30.06.2027 at the rate of Rs.267,200/- per month as per following terms and conditions:

S.No	Nature of Services	Person Required
i	JANITORIAL SERVICES 03 Persons at Office Premises. 01 Person at Transit Accommodation. 01 Person at Warehouse . 01 Person at Karachi Camp Office.	06 Persons
ii	MISCELLANEOUS SERVICES 01 Person for Generator Operator & Maintenance, UPS/Electric appliance / Solar System inspection and maintenance. 01 Person for Computer / Hardware / photocopier machine inspection and maintenance.	02 Persons

- i. Daily cleaning and mopping of the floors on continuous basis including area outside building. (Directorate of I&I-IR Hyderabad)
- ii. Cleaning and washing of all WCs, wash basins and sinks on daily basis and as when required. Cleaning of sanitation lines and gutters inside the premises, if found clogged.
- iii. Cleaning of Glass / Windows panes, both inside and outside of the building and cabins, walls partitions of all type, roofs / ceilings and all the premises, including plant pots.
- iv. Cleaning of tube lights / air conditioners as and when required.
- v. Contractor shall fill the Toiler Soap Dispensers as and when found empty.
- vi. The Contractor shall depute at least one contract person for keeping liaison with the office administration for proper execution of work.

- vii. Machinery & equipment required for cleaning and washing of floors, vacuum cleaners etc, shall be kept and stored in Directorate premises for the use, however, the safety of the said machinery and equipment shall be the contractor's responsibility.
- viii. The Contractor shall provide the uniform duly approved by the Directorate at his own cost and the cleaning staff shall wear the same uniforms during the working hours in the office premises.
- ix. The safety of fittings and fixtures and equipment in the office premises etc. shall be the responsibility of the contractor.
- x. The contractor shall be responsible for all losses and damages to building other property caused due to mishandling / negligence of staff of the contractor.
- xi. The term of this contractor shall be a period of one year.
- xii. Materials i.e phenyl, acid, soaps, surfs, etc will be provided by the Directorate.

MISCELLANEOUS SERVICES.

- i. Regular Inspection and maintenance of UPS, Generators and Electric installation.
- ii. Regular inspection and maintenance of computers / printers / scanners / photocopier machine etc.
- iii. Parts shall be provided by the Directorate of I&I-IR Hyderabad.
4. The vendor shall provide the names and details of persons deputed by him for the required services.
5. The Additional Director shall check and certify the services rendered by each person at the end of each month.
6. The vendor shall submit bill upto 5th date of each month.
7. The department shall process the bill and make payment after deduction of all taxes as per law.
8. The first party can terminate the contract if second party fails to rendered services as per contract and to the satisfaction of first party

Contractor
 Mr. Ramesh Rajput
 M/s S.R Enterprises
 CNIC No. 41302-4997306-1

First Party
 Hafiz Tariq Aziz
 Assistant Director
 Intelligence & Investigation-IR
 Hyderabad
 Assistant Director
 Directorate of Intelligence & Investigation
 (Inland Revenue), Hyderabad.

WITNESSES.

1. Mr. Sagar Rajput
 CNIC: 41302-2286398-3

2. Mir Zain Ul Abidin
 CNIC: 41305-8931500-9



Government of Pakistan
Directorate of Intelligence & Investigation
(Inland Revenue), Hyderabad
Bungalow # 184, Tariq Road Civil Lines, Hyderabad.
022-9201634



No.DDO/I&I-IR/Hyd/2026-27/7644

Dated: 29.09.2026

To,

M/s S.R Enterprises,
House / Shop No:1360, Saddar
Hyderabad

SUBJECT: AWARD OF TENDER FOR JANITORIAL SERVICES

Please refer to the subject cited above.

2. I am pleased to inform you that the tender for **Janitorial & Miscellaneous Services** for the financial year 2026-27 is awarded to you as per the evaluation made in the final evaluation report, duly approved by the competent authority.

3. You are also requested to ensure compliance of Terms and Condition laid down in Tender Form and to follow best practices applicable to subject tender.

Purchase Committee



Evaluation Report

(Under Rule 35 of Public Procurement Rules, 2004)

Procuring Agency Name Directorate of Intelligence & Investigation-IR (FBR)
Procurement Title Janitorial & Miscellaneous Service
Procurement Reference Number P112378
Procurement Type Goods
Procurement Procedure Single Stage-One Envelope
Evaluation Criteria Least Cost Based Selection (LCBS)
Date & Time (Bid Closing) Monday, September 21, 2026 02:00 PM
Date & Time (Bid Opening) Monday, September 21, 2026 02:30 PM
No. of Bids Received 04
Report Preparation Date Monday, September 21, 2026 03:40 PM
Report Publish Date Monday, September 21, 2026 03:41 PM

BIDDER NAME	ELIGIBILITY	TECHNICAL EVALUATION	REMARKS UNDER 35(2) OF PUBLIC PROCUREMENT RULES, 2004
HAMZA CLEANING SERVICES Sole Proprietorship	Eligible	Qualified	
Shaheen Janitorial Services Sole Proprietorship	Eligible	Qualified	
The Caretakers Human Resources Services (Pvt.) Limited Company (Private Limited)	Eligible	Qualified	
M/S S.R Enterprises Sole Proprietorship	Eligible	Qualified	

Items and Lots

JANITORIAL & MISCELLANEOUS SERVICE (INDIVIDUAL ITEM) UNSPSC: CLEANING OR JANITORIAL CART	BID OFFER
M/S S.R Enterprises Sole Proprietorship	267,200 ✓
The Caretakers Human Resources Services (Pvt.) Limited Company (Private Limited)	363,440
Shaheen Janitorial Services Sole Proprietorship	429,640
HAMZA CLEANING SERVICES Sole Proprietorship	433,440

* ✓ indicates most advantageous bidder for the particular item or lot.

