

# Letter of Award (LoA)

Purchase of Stationery Items  
(Goods)

National

Single Stage-One Envelope

*September 11, 2026 03:52 PM*

*,Deputy Director*

*"NAB Islamabad/Rawalpindi G-6, Melody Islamabad"*

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**To:**  
**ASM ENTERPRISES**

**Subject: LETTER OF AWARD (LOA) FOR "Purchase of Stationery Items (P71977)" ATNAB Isamabad / Rawalpindi (National Accountability Bureau: NAB)**

Kindly refer to your bid for the Purchase of Stationery Items in NAB Isamabad / Rawalpindi (National Accountability Bureau: NAB). In this regard, it is to inform you that you have been declared as the most advantageous bidder for the following item(s):

**Individual Item(s)**

| # | Item Name                                                                                                                               | Quantity | Unit Price (PKR) | Sub Total (PKR) |
|---|-----------------------------------------------------------------------------------------------------------------------------------------|----------|------------------|-----------------|
| 1 | Ball point (Blue, Black & Red)<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> local<br><b>Model:</b> local              | 1500 Qty | 9.90             | 14,850          |
| 2 | Eraser<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> local<br><b>Model:</b> local                                      | 200 Qty  | 8.85             | 1,770           |
| 3 | Paper 80 grms A-4 Size 210 x 297 mm (imported)<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> IK<br><b>Model:</b> china | 50 Qty   | 1079.00          | 53,950          |
| 4 | Staple Pin 24/6<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> local<br><b>Model:</b> local                             | 700 Qty  | 52.20            | 36,540          |
| 5 | Stapler Machine<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> three flower<br><b>Model:</b> local                      | 48 Qty   | 330.00           | 15,840          |
| 6 | Stapler Machine (Heavy Duty)<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> local<br><b>Model:</b> local                | 6 Qty    | 2200.00          | 13,200          |
| 7 | Wrapping Tape 3"<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> china<br><b>Model:</b> china                            | 12 Qty   | 107.50           | 1,290           |

| #  | Item Name                                                                                                                                        | Quantity | Unit Price (PKR) | Sub Total (PKR) |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------|-----------------|
| 8  | Toner Photostat Machine Konica<br>Minolta Bizhub-164<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> china<br><b>Model:</b> china | 2 Qty    | 2449.00          | 4,898           |
| 9  | Toner Photostat Machine Konica<br>Minolta Bizhub-363<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> china<br><b>Model:</b> china | 2 Qty    | 2600.00          | 5,200           |
| 10 | Double hole punch<br><i>UNSPSC: Stationery (Code: 14111509)</i><br><b>Brand:</b> china<br><b>Model:</b> china                                    | 24 Qty   | 305.00           | 7,320           |
|    | <b>Grand Total</b>                                                                                                                               |          |                  | <b>154,858</b>  |

You are required to formally sign the Contract containing detailed terms and conditions by Wednesday, September 2, 2026. You may also be required to pay stamp duty as per applicable rate.

Please note that this letter is not a contract but an expression of our intent to enter into a contract with you. In case of failure to comply with the instructions as detailed in the preceding paragraph, the procuring agency reserves the right to cancel this LoI, and proceed to issue offer to the next most advantageous bidder.

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